



**MINUTES
HEALTH AND MEDICAL SERVICES COMMITTEE
July 6, 2016**

MEMBERS PRESENT:

Todd Campbell
Pamela Helming
Margaret Hilton (Chair)
Norman Teed
Nathan VanBortel
Frederick Wille
*n/a – necessarily absent

OTHERS PRESENT:

Mary Beer; Diane Johnston; Mary Krause; Brian Young;
Sandy Seeber; Supervisor J. Marren

Chairperson Hilton called the meeting to order at 8:30 a.m.

1. **Approval of Minutes – June 15, 2016** – A motion to approve the June 15, 2016 meeting minutes was made by Supervisor Helming, seconded by Supervisor Campbell; carried.

2. **MENTAL HEALTH/SUBSTANCE ABUSE SERVICES**
 - a. Resolution: Authority to Cancel Uncollectible Debts – Ms. Johnston presented the resolution to discharge unpaid balances for specific patient services that were provided during the period of 2012 to 2016 in the amount of \$3,311.59 as they have been deemed uncollectible. A motion to approve the resolution was made by Supervisor Helming, seconded by Supervisor Campbell; carried.
 - b. Resolution: Creation of Position – Nurse Practitioner – Ms. Johnston presented the resolution to create a new position of a full time Nurse Practitioner. This position will be filled by a current part-time contractor. One more contractor will be retained on an as-needed basis, and a contract with a third individual will be cancelled. Sufficient funds exist within the Mental Health Budget to cover the cost of this position creation. Discussion followed. A motion to approve the resolution was made by Supervisor Wille, seconded by Supervisor Campbell; carried.
 - c. Collection Agency Discussion – Diane Johnston discussed the possibility of utilizing a collection agency with the committee. This may not be necessary with the recent addition of a second biller who is managing accounts from the clinic itself. The new biller has been able to meet personally with patients who are struggling to pay, setting up payment plans, and checking on insurance prior to appointments. After one month with an additional biller working within the clinic there has been a 19% cumulative growth in revenue. Discussion followed.

At Supervisor Campbell's request, a motion was made to enter into Executive Session at 8:45am for the purpose of discussing information regarding proposed, pending or current litigation and insurance. A motion was made by Supervisor Campbell, seconded by Supervisor VanBortel; carried.

Supervisor Campbell moved and Supervisor Teed seconded to move out of Executive Session at 8:50am. Motion carried.

- d. Mental Health Updates – Diane Johnston provided the following update:
- Heroin/Opiate overdoses – There have been eight overdose deaths in the county to date this year. During all of 2015 there were eight heroin/opiate overdose fatalities in the county. Other area counties, including Monroe are experiencing higher overdose rates than last year as well. Discussion followed.

3. PUBLIC HEALTH

- a. Resolution: Authorization – Agreement for Regional Public Health Emergency Planning Activities – S2AY Rural Health Network, Inc. 2016-2017 – Ms. Beer presented the resolution authorizing a contract with S2AY Rural Health Network for purposes of sharing in the cost of regional public health emergency planning activities for the 2016-2017 grant year. Funds have been budgeted. A motion to approve the resolution was made by Supervisor Helming, seconded by Supervisor Campbell; carried.
- b. Policy Review – Ms. Beer reviewed changes made to the following manuals: Article 28, Communicable Disease, HIV, Administrative, Lead, Infection Control, Maternal Child Health, Nursing Procedures Equipment and Supplies, and Workforce Development Plan.
- c. Public Health Updates – Mary Beer presented the following updates:
- Public Health Accreditation Board (PHAB) – Application has been submitted and paid. Once an invoice is received training will be scheduled for staff that will be uploading documentation.
 - Prevent Director – Public Health’s Health Educator will take over as Director of Prevent upon retirement of the current director. During her 12 years as a PHN the Health Educator earned her MPH with the support of the county. Human Resources will soon be posting the Health Educator Position.
 - Mary Krause shared that the county will likely utilize the new Public Health Educator for community mental health education as well. Mental Health ranks high in the CHA, and it is important to stakeholders and the community to put more focus on mental health.
 - LHSCA – Received full report from the state, with two citations. A missing summary was provided and an immediate response was sent back from the state that it is considered corrected. The state has not responded to Public Health’s corrective action plan for the second citation, which was not including a health history and physical in the personnel files of nurses. The corrective action plan provided by OCPH was to follow the regulations as they are written. Discussion followed.
 - Blue Green Algae – has not appeared in Ontario County lakes yet. The lack of rain may be holding it off.
 - Muar Pond - Last year OCPH reached out to the state wondering if the water was regulated in the pond at Roseland Wake Park. The cable waterboarding portion of the attraction is regulated by the Department of

Labor; however, the water itself is not monitored. The state talked to the owner of the park regarding a trampoline attraction that was also in the pond. It has since been closed as he doesn't want the expense of having it permitted and overseen by the state.

- Ms. Beer inquired whether committee members have any Public Health questions or concerns.
 - Supervisor Campbell asked if OCPH has provided any stay hydrated messaging during the summer heat and drought conditions. Ms. Beer will put a press release out on the subject.
 - Supervisor Teed wondered what health issues surround exposure to Blue Green Algae. Ms. Beer informed the committee that for humans there are skin and neurological problems, and that exposure can be fatal to dogs.

Supervisor J. Marren provided the following update:

Governor Cuomo will be participating in the upstate portion of his 2016 Breast Cancer Ride on Friday, July 8. He is expected to have a scheduled stop in Ontario County. There will be a short press conference, bill signing and refreshments for riders. The Governor is also expected to announce the recipient of the Downtown Revitalization Initiative soon. The cities of Canandaigua and Geneva are both being considered for the \$10 million award.

Being there was no further business to come before the committee, a motion to adjourn was made by Supervisor VanBortel, seconded by Supervisor Campbell; carried. The meeting adjourned at 9:15 a.m.

Respectfully submitted,

Nicole Tillotson
Secretary 1