



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 3019 County Complex Dr., Room 204, Canandaigua, NY 14424

February 10, 2020

MEMBERS PRESENT

In Person: Supervisors Rich Russell, Gregory Bendzlowicz, and Fred Wille.
Via WebEx: Supervisors David Baker, Hicks, Catherine Menikotz, and Dom Vedora.

OTHERS PRESENT

In Person: Supervisor Todd Campbell, County Administrator Chris DeBolt, County Attorney Holly Adams, First Assistant County Attorney Lea Nacca, Democratic Commissioner Charlie Evangelista, and Deputy Clerk to the Board Diane Foster.

Via WebEx: Chairman Marren, Finance Director Mary Gates, Public Health Director Mary Beer, Assistant County Attorney's Mike Reinhardt and Art James, Jackie Shaffer from Eastern Shore Associates, Sr. Fiscal Manager Michael Wojcik, Human Resource Director Michele Smith, Deputy Human Resource Director Lindsey Burgess, Real Property Tax Director Donna LaPlant, Safety Coordinator Sherman Manchester, Grant Coordinator Peter Brown, Republican Commissioner Mike Northrop, Melissa and Val Knoblauch from the Visitors Connection, Erin Jordan from NCA Comp., and Clerk to the Board Kristin Mueller.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Russell.

MINUTES

Motion to approve the minutes of the January 20, 2021 meeting was made by Supervisor Bendzlowicz, seconded by Supervisor Wille and carried.

PUBLIC HEALTH

♦ Update

Public Health Director, Mary Beer, presented the following COVID-19 updates:

- 5392 Total positive cases since we started tracking
- 27 New cases today
- 307 In isolation
- 382 In Quarantine
- 100 Total deaths
- They are holding 1st and 2nd dose vaccine clinics this week

REAL PROPERTY TAX

♦ **Resolution:** Resolution of Denial – Correction of Error – 2021 County/Town Tax Roll

Ms. LaPlant presented a resolution of denial for correction of error on the 2021 County/Town tax roll.

Supervisor Bendzlowicz motioned to approve the denial of correction of errors resolution. Supervisor Wille seconded the motion. The motion carried.

- ◆ *Informational: 2020 Wholly Exempt Value Review*

Ms. Plant noted that the 2020 wholly exempt committee met to review the current values. They kept everything the same as last year.

BOARD OF ELECTIONS

- ◆ **Resolution:**
Authorization to Contract with Various Ontario County School Districts for Use of Voting Machines

Mr. Evangelista presented a resolution to contract with schools for the use of voting machines.

Supervisor Vedora motioned to approve the contracts with schools for the use of voting machines. Supervisor Hicks seconded the motion. The motion carried.

- ◆ **Resolution:**
Authorization to Contract with NTS Data Services for Registered Voter Notice Card Preparation and Mailing

Mr. Evangelista presented a resolution to contract with NTS Data Services for voter cards and the mailing of them. Mr. Evangelista asked to amend the resolution from \$105,000 to \$40,000.

Supervisor Bendzlowicz motioned to amend the resolution as Mr. Evangelista requested. Supervisor Wille seconded the motion. The motion carried.

Supervisor Vedora motioned to approve the resolution to contract with NTS Data Services, as amended. Supervisor Bendzlowicz seconded the motion. The motion carried.

COUNTY ATTORNEY

- ◆ **Resolution:** *Authorizing an Amended Site Access Agreement for the Former Labelon Site*

Mr. James presented a resolution to amend the site access agreement for the former Labelon site.

Supervisor Menikotz motioned to approve the resolution to amend the site access agreement for the former Labelon site. Supervisor Bendzlowicz seconded the motion. The motion carried.

HUMAN RESOURCES

- ◆ *Informational: Regulatory Compliance Annual Report for the Year 2020*

Ms. Smith reviewed the 2020 regulatory compliance annual report that was sent out to committee. We had another year of 100% participation in all our compliance training.

- ◆ *Presentation: Workers' Compensation Annual Review for the Year 2020*

Ms. Jordan from NCA Comp. presented a review of work and savings they provided to the County for the 2020 workers' compensation program. She also answered questions from the committee.

INSURANCE

Ms. Shaffer presented to committee their options for EDP coverage for new computer equipment at the Geneva Campus server room. She presented options with a \$1,000, \$5,000, and \$10,000 deductible options. After discussion the committee decided on the \$5,000 deductible option.

Supervisor Baker motioned to approve the \$5,000 deductible option for EDP coverage for the new computer equipment. Supervisor Hicks seconded the

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.

motion. The motion carried.

INFORMATIONAL REPORTS

The committee accepted all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Mr. Manchester reported that so far, we are starting off very similar to last year and are down slightly in total injuries.

Motion to approve the reports was made by Supervisor Baker, seconded by Supervisor Wille, and carried.

COUNTY ADMINISTRATOR

- ♦ **Resolution:** *Resolution Calling on the Governor and State Legislature to Restore Video Lottery Terminal (VLT) Funding to Local Governments in the 2021-2022 State Budget*

Mr. DeBolt presented a resolution to encourage NYS law makers to restore video lottery funding to the local governments.

Supervisor Baker motioned to approve this resolution as presented. Supervisor Bendzlowicz seconded the motion. The motion carried.

BOARD OF SUPERVISORS

Supervisor Baker has been in conversation with several people regarding 3rd party delivery fees. Companies such as GrubHub and DoorDash charge these fees to restaurants that they pick food up from. The fees are made up from three separate items; they are commission, delivery commission, and a processing fee. These fees have roughly been about 22.7% - 26.5% of the customers bill. This fee is paid for by the restaurant separate from other fees the customer may also be charged. Discussion ensued on if these fees should be capped at a certain percentage and if there was anything the County could do. Options that other Counties have implemented were discussed and the committee felt it best to investigate a Local Law option and get the opinion of the Ways and Means Committee.

EXECUTIVE SESSION

At 2:59 PM, Supervisor Vedora made the motion, seconded by Supervisor Wille, to go into executive session regarding discussion on proposed, pending, or current litigation, and to confer with counsel; motion carried.

At 3:08 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Wille, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn was made at 3:09 PM by Supervisor Wille, seconded by Supervisor Hicks and the motion carried.

RESPECTFULLY SUBMITTED

Kristin A. Mueller, Clerk to the Board