



## PUBLIC SAFETY COMMITTEE

Time: 11:00 AM

Location: Municipal Building

2<sup>nd</sup> Floor, Room 200

20 Ontario Street

Canandaigua, NY 14424

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**MARCH 20, 2019**

### MEMBERS PRESENT

Chairman Green, Supervisors Bendzlowicz, Campbell, and Sauers were present. Supervisor Venuti and Guard arrived at approximately 11:06 am. Supervisor Menikotz was declared necessarily absent.

### OTHERS PRESENT

Mary Krause, County Administrator  
Brian Young, Deputy County Administrator  
Undersheriff David Frasca  
Mary Gates, Director of Finance  
Holly Adams, County Attorney  
Jim Ritts, District Attorney  
Sarah Utter, Victim Assistance Coordinator  
Jeff Harloff, Director of EMS  
Steve DeChick, Chief Communications Officer  
Tom Harvey, Director of Planning  
Kathleen Meyers, Fiscal Manager  
Peter Brown, Grant Coordinator  
Diane Foster, Deputy Clerk to the Board

### CALL TO ORDER

The meeting of the Public Safety Committee was called to order at 11:00 am by Chairman Green. A quorum was present.

### MINUTES

Supervisor Bendzlowicz made a motion to approve the minutes of the Public Safety Committee meeting from February 27, 2019. Supervisor Sauers seconded the motion. Motion carried.

### CAMPBELL COMMISSION: *Update*

Supervisor Campbell reported that there has not been a meeting since the last update at the March 7<sup>th</sup> Board of Supervisors meeting. The next meeting is scheduled for April 4<sup>th</sup>.

### PLANNING

- a. **Invoice:** CP 10-2017 Federal Engineering Invoice 2019-1-4831 i/a/o \$530.47
- b. **Invoice:** CP 2-2018 Federal Engineering Invoice 2019-1-4832 i/a/o \$75.23
- c. **Invoice:** CP 2-2018 Federal Engineering Invoice 2019-1-7919 i/a/o \$1,416.45

Tom Harvey presented three invoices for payment approval.

Supervisor Bendzlowicz approved as a block the three invoices for payment. Supervisor Campbell seconded the motion. Motion carried.

Tom Harvey reported on the following regarding the 74 Ontario Street 700 MHz:

- Harris is under contract with the equipment and installation; they have not given them approval to move forward.
- There needs to be two things done before they can do any exterior construction. They are within 500 feet adjacent to the city's historic district; they prepared a submission to the State

d. **Resolution:** CP No. 2-2018 – Approval of Contract Amendment with Federal Engineering, Inc.–74 Ontario Street 700 MHz Capital Project

Historic Preservation Office (SHPO) and were cleared; however they are also within 12,000 feet of Canandaigua Airport’s navigation beacon. They need the FAA’s approval and clearance for these frequencies, noting that the FAA has its own historic review. They are getting a certified archeologist to submit the necessary material to the FAA.

e. **Informational:** Update on 74 Ontario Street 700 MHz Capital Project 2-2018

Tom Harvey presented a resolution for a contract amendment with Federal Engineering which was related to the inclusion of the scope of the FAA application.

Supervisor Campbell motioned to approve the resolution, seconded by Supervisor Bendzlowicz. Motion carried.

## **EMERGENCY MANAGEMENT**

a. **Resolution:** Budget Amendment to Grant from State Homeland Security Program (SHSP FY16 ~ CFDA#97.067) Ontario County Emergency Management Office

Jeff Harloff presented a resolution for a budget amendment.

Supervisor Venuti motioned to approve the resolution, seconded by Supervisor Campbell. Motion carried.

## **DISTRICT ATTORNEY**

a. **Resolution:** National Crime Victim’s Rights Week – April 7-13, 2019 – Ontario County

Sarah Utter presented a resolution and two requests for approval, explaining the reasons for each.

b. **Approval:** The Annual DWI Memorial Garden to be placed in front of the Courthouse for National Crime Victims’ Rights Week from April 5, 2019 - April 14, 2019

Supervisor Bendzlowicz motion to approve the resolution and the requests for approval as a block. Supervisor Campbell seconded the motion. Motion carried.

Chairman Green thanked Sarah Utter for her work.

c. **Approval:** The Commemorative Child Welfare Flag to be displayed within the Courthouse from April 5, 2019 - April 14, 2019

Jim Ritts noted that they had their Office of Victim Services (OVS) site visit the previous day. He said the reports back were remarkable. He said that Sarah Utter, Jennifer Lewis, Haley Stahlman and Samantha Schattinger are all performing above and beyond the call of duty.

Mr. Ritts explained it is time to rewrite the grant. The application is due April 3<sup>rd</sup>. They have been encouraged by OVS to grow their program. They are proposing to add one and a half positions. One position would be in conjunction with Ontario County Mental Health (OCMH) contracting with an advocacy provider. The other half position would be to create a full time position for S. Schattinger, who is currently half time. They are also looking to include in the grant a Courthouse dog that would be able to work with anybody in the Courts. The total cost would be \$561,098, the grant would be \$436,604 and the match would be \$124,494. The Grant Coordinator is looking at different ways to match with our dollar matches. One proposal and supported by OVS was using space. Mary Gates explained it is maintenance in lieu of rent. It gives credit towards the fact there is a square footage value put on office space that is provided. Mary Krause noted that the Ways and Means Committee is

also aware of these positions proposal. The duties would encompass an on-call position located at the Geneva Police Department. Clarification was made that the grant is going from a three year to five year with the dollar amounts mentioned is yearly.

## **OFFICE OF SHERIFF**

a. *Informational: Update on Extension of the 2016 Interoperable Communications Grant – (Peter Brown)*

Undersheriff Frasca requested Peter Brown to explain the Interoperable Communications Grant. The grant will be spent down on equipment.

b. *Informational: Budget Transfer – Jail Medical*

Undersheriff Frasca explained the budget transfer for jail medical. It is a piece of equipment for the jail to measure vital signs on the inmates.

Supervisor Bendzlowicz motioned to approve the budget transfer, seconded by Supervisor Campbell. Motion carried.

*Update: Jail Population*

Sheriff Henderson reviewed the Jail population.

- Current – 137
- Females - 33
- Two minors are housed out.
- Fifteen parole violations without any additional criminal charges

Since the last report; 1,745 hours of OT, noting the majority were due to transports.

Current vacancies:

- Four FT Correction Officers with one contingent offer.
- Seven PT Correction Officers with no PT contingent offers.

Undersheriff Frasca noted that Chief Smith and the staff do a tremendous job keeping the organization running and keeping the inmates and the staff safe.

## **COUNTY ADMINISTRATOR**

a. *Updates*

Mary Krause reported the following updates:

- Chairman of the Board and Mary Krause received a retirement letter from the Conflict Defender. The retirement is anticipated in August. A recruitment committee will be put together to replace her position.
- The Board Retreat is scheduled for May 16<sup>th</sup> with Finger Lakes Visitors Connection. A tour will be to different locations around the western part of the County.
- Citizens Academy will begin on April 9<sup>th</sup>.
- Brian Young has been working with the shared services reimbursement and he will be reaching out for signatures to those who have participated.
- The Municipal Summit is April 25<sup>th</sup> from noon-4:00 pm. They are looking to go through the shared services program again; they are required to do so by the state so the panel will meet after. They have a speaker on adult use marijuana legalization and where that stands after that point.

## **PRIVILEGE OF THE FLOOR:**

*Next meeting date and time:*  
*Wednesday, April 10, 2019 11:00*  
*am, Regular Meeting*  
**ADJOURNMENT**

On motion of Supervisor Campbell, the meeting was adjourned at 11:35 am. Supervisor Sauers seconded the motion. The motion carried.

Respectfully Submitted  
Diane Foster  
Deputy Clerk to the Board

Approved