



Minutes
WAYS AND MEANS COMMITTEE
Location: WebEx Meeting and 74 Ontario Street, 2nd Floor
Canandaigua, NY 14424

March 24, 2021

MEMBERS PRESENT

In Person: Supervisors Todd Campbell, Dan Marshall, and Andrew Wickham

Via WebEx: Supervisors David Baker and Pete Ingalsbe

Necessarily Absent: Supervisor Robert Green and Kris Singer

OTHERS PRESENT

In person: County Administrator Chris DeBolt, County Attorney Holly Adams, First Assistant Attorney Lea Nacca, Treasurer Gary Baxter, Board of Elections Mike Northrup, Board Clerk Kristin Mueller.

Via WebEx: BOS Chairman Jack Marren, Finance Director Mary Gates, Deputy Finance Director Lorrie Scarrott, Public Health Director Mary Beer, Public Works Director Bill Wright, Planning Director Tom Harvey, Director of Emergency Management Jeff Harloff, Human Resources Director Michele Smith, Safety Coordinator Sherman Manchester, Senior Fiscal Manager Nellie Puma, Grant Manager Peter Brown, Fiscal Manager Sandy Seeber, Deputy Board Clerk Diane Foster, Confidential Secretary Judy Manntai; Community Member Jill Meyers

CALL TO ORDER

The meeting of the Ways and Means Committee was called to order at 3:00 p.m. by Chairman David Baker.

COVID-19 UPDATE

Public Health Director Mary Beer gave a brief update regarding the current Ontario County Covid-19 stats and vaccine availability as of March 24.

- 6,187 Ontario County residents diagnosed with COVID-19 since the start of the pandemic.
- 17 new cases (All community, not in long-term care)
- 171 COVID-19 positive individuals (are being isolated)
- 230 in mandatory quarantines (contacts of positive cases) totaling 401 in the isolation and quarantine category
- Hospital: 12 hospitalized patients (to the best of our knowledge).

- Recoveries: 5,920 recoveries reported since start of pandemic
9 recoveries have been reported in the last 24 hours
- Negative tests: 964
- Deaths: 104 reported COVID-19 deaths since start of pandemic
- 38.3% of Ontario County residents over age 18 have received at least one Covid-19 dose
- 18% have received second dose
- Three vaccine clinics scheduled this week

Note: Up-to-date information on Covid-19 statistics and vaccine availability can be found on the Ontario County Public Health web site: <https://www.co.ontario.ny.us/101/Public-Health>

County Administrator Chris DeBolt noted that there are currently no employees with Covid or quarantined due to Covid. Upcoming Leaders Group meetings will focus on increasing the in-person work force over the next few months and school openings. A plan for the use of the Federal Covid stimulus relief funds is under development. The County's proposed plan will be presented once all requirements and guidelines for the allocation of the funds is released, understood, and a plan developed.

MINUTES

Motion to approve the minutes of the Ways and Means Committee on March 3, 2021, and March 11, 2021, was made by Supervisor Marshall and seconded by Supervisor Campbell with the notation that Supervisor Wickham was not present at the March 11 meeting. The motion carried.

HEALTH & HUMAN SERVICES

Director of Finance Mary Gates presented the following two resolutions. Supervisor Marshall made the motion to approve the two resolutions as a block. Supervisor Wickham seconded the motion.

- **Resolution:** Authorization of Sliding Fee Schedules for 2021 - Department of Mental Health
- **Resolution:** Authorization of Sliding Fee Schedules for 2021 - Department of Public Health

The motion carried.

Grant Manager Peter Brown presented the following two resolutions for approval. Supervisor Marshall made the motion to approve the two resolutions as a block. Supervisor Ingalsbe seconded the motion.

- **Resolution:** Authorization to Accept Incentive Award - NYS Department of Health
- **Resolution:** Authorization to Accept Rabies Control Agreement Between Ontario County Public Health and New York State Department of Health

The motion carried.

PUBLIC SAFETY

Director of Emergency Management Services Jeff Harloff presented the following resolution for approval.

- **Resolution:** Acceptance of FY2020 Hazardous Materials Emergency Preparedness (HMEP) Grant - Office of Emergency Management

Motion to approve the resolution was made by Supervisor Campbell and seconded by Supervisor Marshall. The motion carried.

GOVERNMENT OPERATIONS & INSURANCE

Commissioner of Elections Mike Northrup presented the following resolution for approval.

- **Resolution:** Authorization to Accept NYS Elections Cybersecurity Remediation Grant from the NYS Board of Elections

Motion to approve the resolution was made by Supervisor Campbell and seconded by Supervisor Marshall. The motion carried.

PLANNING & ENVIRONMENTAL QUALITY

First Assistant County Attorney Lea Nacca presented the following resolution for approval.

- **Resolution:** Request for State Legislation to Amend New York Tax Law §1202-T - Hotel or Motel Taxes in Ontario County

Motion to approve the resolution was made by Supervisor Wickham and seconded by Supervisor Marshall. The motion carried.

CAPITAL PROJECTS

Planning Director Tom Harvey presented the following resolution for approval.

- **Resolution:** Capital Project H043-17, FLCC Phone Room Renovation Project: Authorizing Budget Transfer, Approval of Quotes and Award of Contract

Motion to approve the resolution was made by Supervisor Ingalsbe and seconded by Supervisor Marshall. The motion carried.

Director of Public Works Bill Wright presented the following two resolutions for approval.

- **Resolution:** Capital Project No. H022-15, Hopewell Complex Improvements: Budget Amendment - Department of Public Works

Motion to approve the resolution was made by Supervisor Wickham and seconded by Supervisor Campbell. The motion carried.

- **Resolution:** Creation of Capital Project No. H077-21, County Road 4 at County Road 20 Intersection Improvements: Authorizing the

Implementation and Funding in the First Instance 100% of the Federal-aid and State "Marchiselli" Program-Aid Eligible Costs of a Transportation Federal-aid Project, Appropriating Funds and Award of Contract to Bergmann Associates - Design Services - Department of Public Works

Motion to approve this resolution was made by Supervisor Wickham and seconded by Supervisor Ingalsbe. The motion carried.

HUMAN RESOURCES

Supervisor Marshall made the motion to consider the following two items for approval as a block. Supervisor Ingalsbe seconded the motion. Safety Coordinator Sherman Manchester presented the following for approval:

- Safety Report
- **Resolution:** Acceptance of Funds from N.Y.S. Occupational Safety and Health Hazard Abatement Grant

The motion carried.

Human Resources Director Michele Smith presented the following five items for approval.

Supervisor Ingalsbe made the motion to consider the following two resolutions for approval as a block. Supervisor Campbell seconded the motion.

- **Resolution:** Dog Handler Stipend - Victim Assistance Program
- **Resolution:** Creation of Position - County Police Officer (DBL)

The motion carried.

Supervisor Wickham made the motion to consider the following three items for approval as a block. Supervisor Campbell seconded the motion.

- **Resolution:** Authorize Removing Investment Funds from the Ontario County 457 and 401(a) Plans and Substitute Comparable Replacement Fund
- **Resolution:** Amend and Restate Deferred Compensation Model Plan
- Informational: Deferred Compensation 2020 Executive Summary

The motion carried.

WAYS & MEANS STANDING COMMITTEE

Manager of Financial Operations Lorrie Scarrott presented the following resolution for approval.

- **Resolution:** Amendment to and Adoption of the Ontario County Cash Management and Investment Policy

Motion to approve this resolution was made by Supervisor Ingalsbe and seconded by Supervisor Marshall. The motion carried.

Update by Supervisor Marren

Board of Supervisor Chairman Jack Marren noted that the New York State budget is still under discussion. If the marijuana bill passes and becomes law, a workshop will most likely be scheduled once the County Attorney's office has understanding of the bill in order to provide guidance to all municipalities in the County.

EXECUTIVE SESSION

At 3:41 p.m., Supervisor Ingalsbe made the motion to move into Executive Session to discuss legal matters and labor relations matters with counsel. Supervisor Wickham seconded the motion. The motion carried.

At 3:57 p.m., Supervisor Marshall made the motion to move out of Executive Session. Supervisor Wickham seconded the motion. The motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 3:58 p.m., following a motion by Supervisor Ingalsbe, seconded by Supervisor Marshall, and carried.

The next regularly scheduled meeting for the Ways & Means Committee is Wednesday, April 14, 2021, at 3:00 p.m. at 3019 County Complex Drive and via WebEx.

Respectfully submitted,
Judy Manntai, Confidential Secretary