



# GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 3019 County Complex Dr., Room 204, Canandaigua, NY 14424

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**APRIL 14, 2021**

## **MEMBERS PRESENT**

In Person: Supervisors Rich Russell and Fred Wille.

Via WebEx: Supervisors David Baker, Gregory Bendzlowicz, Tamara Hicks, Catherine Menikotz, and Dom Vedora.

## **OTHERS PRESENT**

In Person: Supervisor Todd Campbell, County Administrator Chris DeBolt, County Attorney Holly Adams, Assistant County Attorney Ben Gilmour, Human Resource Director Michele Smith, and Clerk to the Board Kristin Mueller.

Via WebEx: Supervisor David Phillips, Finance Director Mary Gates, Public Health Director Mary Beer, Assistant County Attorney's Mike Reinhardt and Art James, Planning Director Tom Harvey, Real Property Director Donna LaPlant, Sr. Fiscal Manager Michael Wojcik, Grants Coordinator Peter Brown, Sr. Planner Maria Rudzinski, Ontario County Humane Society Manager Bill Martin, Ontario County Humane Society Director Kurt Koczent, Val Knoblauch from the Visitors Connection, Jackie Shaffer from Eastern Shore Associates, Joe Dorety from Fisher Associates, Manchester Village Mayor Michael Buttaccio, and Deputy Clerk to the Board Diane Foster.

## **CALL TO ORDER**

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Russell.

## **PUBLIC HEALTH**

### ♦ *Update*

Public Health Director, Mary Beer, presented the following COVID-19 updates:

- 6,721 Total positive cases
- 29 New cases today
- 297 In isolation
- 473 In Quarantine
- 17 In the hospital
- 105 Total deaths
- 46,961 Ontario County residents have had at least the first dose of the vaccine

## **MINUTES**

Motion to approve the minutes of the March 24, 2021 meeting was made by Supervisor Wille, seconded by Supervisor Vedora, and carried.

## **HUMANE SOCIETY**

Mr. Martin and Mr. Koczent presented their annual report to committee and answered a few questions that were asked.

## PLANNING

### ◆ *Informational*

Sr. Planner Maria Rudzinski talked about the environmental actions that have been taken to date at the Manchester Roundhouse property. She then talked about the Phase I & II environmental site assessment that was completed and the building condition and reuse report.

Mr. Dorety from Fishers Associates reported about the work they have conducted. They have put together an additional materials list in the building that includes asbestos materials. They need more information on the contents of the roof composition, but they need to be able to get on the roof to collect these samples. It is recommended that they do not physically go on the roof to collect these samples.

The County Attorney and her staff presented liability issues with ownership, environmental, and physical access to the site.

The committee agrees that County Attorney's office and Planning Department should work together and find a way to move forward with the project without an increase in liability.

## BOARD OF ELECTIONS

### ◆ *Resolution*

Republican Commissioner Mike Northrop presented a resolution entitled, "Authorization of Grant Extension Agreements with the NYS Board of Elections for Help America Vote Act Funds"

Supervisor Vedora motioned to approve the grant fund extension as presented. Supervisor Bendzlowicz seconded the motion. The motion carried.

## COUNTY ATTORNEY

### ◆ *Resolution*

County Attorney Holly Adams presented a resolution entitled, "Resolution Adopting Local Law No. 1(Intro.) of 2021 after a Public Hearing".

Supervisor Baker motioned to approve Local Law No. 1(Intro.) of 2021. Supervisor Wille seconded the motion. The motion carried.

Supervisors Hicks and Vedora voted "No" on the motion.

Supervisor Baker has spoken with Simply Crêpes. The owner noted that the executive order has had a positive impact on his restaurant and door dash is complying. Also, due to six feet distancing requirements they still have limited seating.

Supervisor Bendzlowicz asked if anyone else come forward? Ms. Adams noted that she has heard from door dash and he she has a call scheduled with them tomorrow.

## INFORMATIONAL REPORTS

The committee accepted all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

**Governmental Operations and Insurance Committee** oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.

Ms. Smith reported that we have only had 1 new county recordable injury since last committee meeting.

Motion to approve the reports was made by Supervisor Wille, seconded by Supervisor Baker, and carried.

**COUNTY  
ADMINISTRATOR**

♦ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- Staff is slowly starting to be more in person than remote, and this will continue through the spring
- The County is trying to work to with the school and interpret the new guidance form NYS and how to implement it
- He highlighted several items from the recently passed State budget and how they would impact the County and Towns.

**EXECUTIVE SESSION**

At 2:45 PM, Supervisor Wille made the motion, seconded by Supervisor Bendzlowicz, to go into executive session regarding discussion on proposed, pending, or current litigation, and to confer with counsel; motion carried.

At 3:09 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Hicks, to leave executive session; motion carried.

**ADJOURNMENT**

Motion to adjourn was made at 3:10 PM by Supervisor Bendzlowicz, seconded by Supervisor Menikotz and the motion carried.

**RESPECTFULLY  
SUBMITTED**

Kristin A. Mueller, Clerk to the Board