



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: 3019 County Complex Drive
2nd Floor, Room 204
Canandaigua, NY 14424

May 1, 2019

**MEMBERS
PRESENT**

Supervisors Jeffery Gallahan, Gregory Bendzlowicz, David Baker, Todd Campbell, Catherine Menikotz, and Dominick Vedora. Supervisor David Baker and Fred Wille were declared necessarily absent

**OTHERS
PRESENT**

In addition to Committee Members: County Administrator Mary Krause, Deputy County Administrator Brian Young, Deputy Director of Finance Lorrie Scarrott, County Attorney Holly Adams, Assistant County Attorney Michael Reinhardt, Director of Planning Tom Harvey, Director of Information Services Sean Barry, Director of Records & Archives Rosemary Switzer, Human Resources Director Michele Smith, Safety Coordinator Sherman Manchester, Board of Elections Directors Charles Evangelista and Michael Northrup, Senior Fiscal Manager Michael Wojcik, Grants Manager Peter Brown, John Parrott of Finger Lakes Partners Insurance, Jackie Shaffer of Eastern Shore Insurance, Confidential Secretary Judy Manntai.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Committee Chair Gallahan.

MINUTES

Motion to approve the minutes of April 10, 2019, made by Supervisor Vedora, seconded by Supervisor Campbell and carried.

**COUNTY
ATTORNEY**

Assistant County Attorney Michael Reinhardt presented the proposed 2020-2021 Risk Retention Fund Budget.

Motion to approve the 2020-2021 Risk Retention Fund Budget was made by Supervisor Bendzlowicz, seconded by Supervisor Menikotz and carried.

**HUMAN
RESOURCES**

Director Michele Smith presented an informational report on the Workers' Compensation Actuarial Report for 12/31/2018, completed by the Numbers Actuarial Consulting, Inc.

**INFORMATIONAL
REPORTS**

The committee accepted all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

It was noted that there were no new recordable injuries for the County and one new recordable injury for the City of Geneva.

Motion to approve the reports made by Supervisor Campbell, seconded by Supervisor Bendzlowicz, and carried.

**COUNTY
ADMINISTRATOR
UPDATE**

County Administrator Krause presented the following resolution:

- Reappointment of Sean Barry – Chief Information Officer

Motion to approve the resolution made by Supervisor Bendzlowicz, seconded by Supervisor Vedora, and carried.

County Administrator Krause informed the committee of the following items:

- Participation in Spring Events:
 - * Geneva Rotary – 100th Anniversary
 - * Clifton Springs Rotary
 - * Canandaigua Chamber of Commerce – State of the City, County, Town
 - * Victor Business Awards Luncheon
- Positive feedback is being received on the 3rd Annual Citizen’s Academy which started April 9th.
- Board Retreat ~ May 16th at 8:30 a.m., Focus on Tourism
- The Municipal Summit and Shared Services Panel met April 25th. The second meeting is scheduled for June 27th.

**RECORDS &
ARCHIVES**

Records & Archives Director Rosemary Switzer presented a proposed 2020-2025 CIP Project:

- CIP Project 2017: Micrographics Scanner Replacement

Motion to approve the proposed CIP Project made by Supervisor Bendzlowicz, seconded by Supervisor Vedora, and carried.

**INFORMATION
SERVICES**

Information Services Director Sean Barry presented the following resolution:

- Approval of Contract with Distributed Technologies Group LLC for Breach Detection Services

Motion to approve the resolution made by Supervisor Campbell, seconded by Supervisor Bendzlowicz, and carried.

Three proposed projects for the 2020-2025 CIP were presented:

- CIP Proposed Project 2020-25: Ontario County Backup IS Server Room Prep (FLCC Geneva)

Motion to approve the proposed project made by Supervisor Campbell, seconded by Supervisor Menikotz, and carried.

- CIP Proposed Project 2020-25: Network Equipment Upgrades

Motion to approve the proposed project made by Supervisor Campbell, seconded by Supervisor Bendzlowicz, and carried.

- CIP Proposed Project 2020-25: Aerial Photography Reserve Fund

Motion to approve the proposed project made by Supervisor Campbell, seconded by Supervisor Vedora, and carried.

**BOARD OF
ELECTIONS**

Board of Elections Director Charles Evangelista presented the following resolution:

- Authorization of Grant Extension Agreements with the NYS Board of Elections for Help America Vote Act Funds

Motion to approve the resolution made by Supervisor Vedora, seconded by Supervisor

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers’ Compensation.

Menikotz, and carried.

**EXECUTIVE
SESSION**

At 1:53 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Campbell, to go into executive session regarding discussion on proposed, pending, or current litigation, and to confer with counsel; motion carried.

At 1:59 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Campbell, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn made at 1:59 PM by Supervisor Campbell, seconded by Supervisor Menikotz and carried.

**RESPECTFULLY
SUBMITTED**

Judy Manntai, Confidential Secretary