



**Minutes**  
**WAYS AND MEANS COMMITTEE**  
3019 County Complex Drive ~ 2nd Floor, Room 205  
Canandaigua, NY 14424

**June 12, 2019**

**MEMBERS PRESENT**

Supervisors David Baker, Jeffery Gallahan, Robert Green, Peter Ingalsbe, Daniel Marshall, Andrew Wickham. Supervisor Kristine Singer was declared necessarily absent.

**OTHERS PRESENT**

In addition to Committee Members: Mary Krause, Mary Gates, Lorrie Scarrott, Brian Young, Gary Baxter, Sheriff Henderson, Bill Wright, Holly Adams, Lea Nacca, Michele Smith, Lindsey Burgess, Sherman Manchester, Nellie Puma, Peter Brown, Kathleen Meyers, Judy Manntai; FLCC - J. R. Dempsey, Deborah Ortloff

**CALL TO ORDER**

The meeting of the Ways and Means Committee was called to order at 3:00 p.m. by Chairman Baker.

**MINUTES**

Supervisor Wickham made the motion to approve the minutes of the Ways and Means Committee on May 22, 2019, and the Special Meeting on May 30, 2019. Supervisor Ingalsbe seconded the motion. Motion carried.

**PUBLIC SAFETY**

- ▶ **Transfer:** *Probation ~ Budget Transfer for ATI Reserve Program*

Supervisor Marshall made the motion to approve the budget transfer of \$24,000 from the ATI Reserve for Probation's Trauma Therapy Program (approved per Resolution 836-2018). Supervisor Wickham seconded the motion. Motion carried.

**CAPITAL PROJECTS**

- ▶ **Resolution:** *Public Works ~ CP 01-2018, County Road 28 at Shortsville Road Intersection Improvement: Award of Amendment Agreement for Bergmann Associates – Design*

Supervisor Wickham made the motion to approve the resolution authorizing an amendment agreement to amend the budget with Bergmann Associates for detailed design, right-of-way acquisition, and bid phase services for a cost not to exceed \$153,200, for a total amended price not to exceed \$343,100; and further, that the budget transfer and budget amendment for the project be approved as stipulated in the

*Services*

resolution. The amendment agreement will expire on September 30, 2020. Supervisor Marshall seconded the motion. Motion carried.

- ▶ **Resolution:** *Public Works ~ CP 02-2015, Hopewell Complex Improvements: Budget Amendment*

Supervisor Gallahan made the motion to approve the resolution amending the budget for Capital Project 02-2015 as stipulated in the resolution. Supervisor Ingalsbe seconded the motion. Motion carried.

**HUMAN RESOURCES****Safety Report**

Opportunity was given for questions and comments regarding the Safety Report submitted by Safety Coordinator Sherman Manchester.

Supervisor Wickham made the motion to accept the report. Supervisor Ingalsbe seconded the motion. Motion carried.

- ▶ **Motion:** *2020-2021 Workers' Compensation Budget Review*

Director of Human Resources Michele Smith presented the 2020-2021 Workers' Compensation Budget.

Supervisor Gallahan made the motion to approve the budget as presented. Supervisor Wickham seconded the motion. Motion carried.

- ▶ **Resolution:** *Sheriff ~ Salary Adjustment – Lesley A. Dick*

Supervisor Wickham made the motion to approve the resolution that the salary for Lesley A. Dick, Registered Professional Nurse, be set at Grade SP2, Step 4 (\$27.91), effective upon her date of hire. Supervisor Marshall seconded the motion. Motion carried.

The following two resolutions were considered as a block. Supervisor Marshall made the motion to approve the resolutions. Supervisor Ingalsbe seconded the motion. Motion carried.

- ▶ **Resolution:** *FLCC ~ Reclassification of Position - photocopy Machine Operator to Photocopy Machine Operator II*

Motion carried to reclassify the FLCC position of Photocopy Machine Operator to Photocopy Machine Operator II.

- ▶ **Resolution:** *FLCC ~ Reclassifying an Account Clerk-Typist Position to a Senior Account Clerk-Typist Position*

Motion carried to reclassify the FLCC position of Account Clerk-Typist to Senior Account Clerk-Typist.

- ▶ **Resolution:** *County Attorney ~ Creation of Paralegal Specialist and Abolishment of Paralegal Specialist*

Supervisor Gallahan made the motion to approve the resolution to authorize: (a.) Creation of a Paralegal Specialist position, effective upon adoption; (b.) Abolishment of a position of Paralegal Specialist upon the retirement of the incumbent; (c.) Transfer of funds as deemed appropriate to the County Attorney's budget to accomplish the intent of the resolution. Supervisor Green seconded the motion. Motion carried.

- ▶ **Resolution:** *Sheriff ~ Creation of Positions - Correction Officer (DBL)*

Supervisor Green made the motion to approve the resolution to create two temporary, full-time positions of Correction Officer (DBL), effective upon adoption for a period not to exceed 90 days. Supervisor Marshall seconded the motion. Motion carried.

**WAYS & MEANS  
STANDING COMMITTEE**

**School Tax Collection**

County Treasurer Gary Baxter gave a brief update on the possibility of Ontario County collecting the school taxes for Ontario County school districts.

**Real Property Tax Auction**

County Treasurer Gary Baxter gave a brief report on the real property tax auction. One property is pending possible litigation/payment of taxes.

- ▶ **Resolution:** *Distribution to 401a Savings Match Account for Specific Designated Employees*

Supervisor Ingalsbe made the motion to approve the resolution authorizing Settlement Agreements and Releases for the two eligible employees that were hired at the time the 401a Plan was being offered to certain employees in the Sheriff’s Office and who did not have an appropriate 401a account established in 2008. The total amount from the date of eligibility in 2008 through January 11, 2019, has been calculated as approximately \$34,516.29 for both employees. This amount includes the 2% savings match plus 3% compounded interest reflecting the declared interest rate of the General Account. Supervisor Wickham seconded the motion. Motion carried.

**FLCC**

**Discussion: FLCC - RFP for Economic Impact Study**

Debora Ortloff, Vice President for Strategic Initiatives and Assessment at FLCC, presented a request for a joint effort to conduct an economic impact study of the College in order to have a jointly designed baseline metric of what the overall investment in FLCC brings to the County and the region. The Cost to the county would be up to \$12,500 with FLCC funding an equal amount to support hiring an outside contractor to conduct the study.

Discussion took place regarding the purpose of such a study and whether or not it would be used to pressure the County into an increased sponsor contribution.

By general consent this item will be reconsidered at the next meeting. Assurance from Dr. Nye regarding the purpose of the study will be sought for presentation to the Ways and Means Committee at the July 3 meeting.

▶ **Resolution:** *Appropriation Resolution for the Conduct of Finger Lakes Community College for the Fiscal Year Beginning September 1, 2019*

Supervisor Wickham made the motion to approve the resolution that the amount of \$3,704,228 be approved for County support of the FLCC Operating Budget . Supervisor Marshall seconded the motion. Motion carried.

▶ **Resolution:** *Adoption of Finger Lakes Community College Operating Budget for the Fiscal Year Beginning September 1, 2019*

Supervisor Ingalsbe made the motion to approve the resolution to adopt the FLCC Operating Budget in the amount of \$46,325,826, for the fiscal year beginning September 1, 2019. Supervisor Gallahan seconded the motion. Motion carried.

**County Administrator Update**

County Administrator Mary Krause reported that Ontario County was once again a *Wealth of Health* finalist. Appreciation was expressed for Ontario County Wellness Champions.

**EXECUTIVE SESSION**

At 3:30 p.m., Supervisor Marshall made the motion to move into Executive Session to discuss legal matters and Labor Relations matters with counsel. Supervisor Gallahan seconded the motion. Motion carried.

At 3:42 p.m., Supervisor Gallahan made the motion to move out of Executive Session. Supervisor Green seconded the motion. Motion carried.

**ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 3:42 p.m., following a motion by Supervisor Green. Motion was seconded by Supervisor Gallahan, and carried.

The next scheduled meeting for the Ways & Means Committee is Wednesday, July 3, 2019, at 3:00 p.m.

Respectfully submitted,  
Judy Manntai, Confidential Secretary