



PUBLIC SAFETY COMMITTEE

Time: 10:00 AM

74 Ontario Street, Canandaigua, NY and via WebEx

August 18, 2021

MEMBERS PRESENT

- o Chairman Robert Green
- o Supervisor Cathy Menikotz arrived 10:59 am
- o Supervisor Greg Bendzlowicz
- o Supervisor Todd Campbell
- o Supervisor Mark Venuti
- o Supervisor Daryl Marshall
- o Supervisor Lou Guard via WebEx

OTHERS PRESENT

- o Chris DeBolt, County Administrator
- o Holly Adams, County Attorney
- o Jim Ritts, District Attorney
- o Leanne Lapp, Public Defender
- o Jeff Rougeux, Director of Probation
- o Tom Harvey, Director of Planning
- o Mary Gates, Director of Finance
- o Jeff Harloff, EMO Director
- o Sheriff Kevin Henderson
- o Undersheriff Dave Frasca
- o Chief Steve DeChick - 911
- o Chief Chris Smith - Jail
- o Rebecca Mack, Sup. Public Health Nurse Jail
- o Nicole Tillotson, Secretary to the Sheriff
- o Deb Gierman, Purchasing Director
- o Peter Ingalsbe, Supervisor T of Farmington
- o Diane Foster, Deputy Clerk to the Board

OTHERS PRESENT via WebEx

- o Brian Young, Deputy County Administrator
- o Jack Marren, Chair to the BOS
- o Lea Nacca, 1st Assistant County Attorney
- o Carrie Bleakley, Conflict Defender
- o Kathleen Meyers, Fiscal Manager

CALL TO ORDER

The meeting of the Public Safety Committee was called to order at 10:00 am by Chairman Robert Green.

MINUTES

Supervisor Mark Venuti made a motion to approve the minutes of the Public Safety Committee meeting from July 28, 2021. Supervisor Todd Campbell seconded the motion. The motion carried.

CAMPBELL COMMISSION

Supervisor Campbell gave a brief report on their last meeting noting they talked about a case manager, to help with the movement of inmates through the various departments and agencies. They also discussed the marijuana legislation.

PLANNING

Resolution: Authorizing Radio System Use Agreement with RGRTA for Public Transit System Use

Tom Harvey presented a resolution to authorize a radio system use with RGRTA for the public transit. He said for the record they believe they have addressed all the concerns in regard to allowing the bus service on the radio system.
Supervisor Greg Bendzlowicz motioned to approve the resolution, seconded by Supervisor Daryl Marshall. The motion carried.

PURCHASING

Resolution: Authorization to Enter into a Contract with CGR-Center for Governmental Research for Public Safety Consulting

Deb Gierman presented a resolution to award an RFP for public safety consulting with CGR. Chairman Green will be the Chair to the steering Committee for CGR, along with other county staff from 911 and EMS. Ms. Gierman said the funding will be coming from the American Rescue

	<p>Plan (ARP) funding. Discussion took place and the reality of the “what ifs” in the future.</p> <p>Supervisor Mark Venuti motioned to approve the resolution to, seconded by Supervisor Todd Campbell. The motion carried.</p>
DISTRICT ATTORNEY	
<p>Resolution: <i>Authorization to Enter into a Contract with Jessica Cary, LMHC, CBE for Trauma Informed Therapy for Crime Victims</i></p> <p>Budget Review: AA1165</p>	<p>Jim Ritts presented a resolution to contract with Jessica Cary with Sacred Pathways Counseling for therapy for crime victims.</p> <p>Supervisor Todd Campbell motioned to approve the resolution, seconded by Supervisor Greg Bendzlowicz. The motion carried.</p> <p>Mr. Ritts presented the District Attorney proposed budget for 2022. Mary Gates said they are within the budget guidelines.</p> <p>Supervisor Mark Venuti motioned to approve the budget presented, seconded by Supervisor Todd Campbell.</p>
PUBLIC DEFENDER	
<p>Resolution: <i>Authorization to Extend Treatment Drug Courts Grant Contract (CFDA#93.243) from the United States Department of Health and Human Services, Substance Abuse, and Mental Health Services</i></p> <p>Resolution: <i>Acceptance of Contract – Corey VanHall-Ontario County Public Defender’s Office</i></p> <p>Budget Review: AA1170</p>	<p>Leanne Lapp presented two resolutions; the first was to extend the treatment drug court grant contract, the second is to accept a contract with Corey VanHall, to support the mental health treatment court participants.</p> <p>Supervisor Todd Campbell motioned to approve the two resolutions as a block with changes of typographical errors in the second resolution, seconded by Supervisor Greg Bendzlowicz. The motion carried.</p> <p>Ms. Lapp presented the Public Defender (PD) proposed budget for review. She noted there was an error of \$1 million in the executive summary and asked if the Committee had the amended version. The current Executive Summary should read \$2,179,481. Kathleen Meyers explained that the salary for the grant funded positions were included in the county cost in error. The salary fringe was already included in the grant, so they do not need to be included in the budget. The amount referred to was \$964,137. The budget was within budget guidelines.</p> <p>Supervisor Todd Campbell motioned to approve the amended version of the PD proposed budget, seconded by Supervisor Greg Bendzlowicz. The motion carried.</p>
PROBATION	
<p>Budget Review:</p> <ul style="list-style-type: none"> • AA3140 – Probation • AA314099 Probation CIP • AAC305 – Day Reporting • AAC30599 – Day Reporting CIP 	<p>Jeff Rougeux presented the proposed budgets within the Probation Department, noting any changes in positions. He noted the PINS program has had changes in the legislation and approximately 60% of the services are provided by DSS. They are proposing that DSS will take over the PINS which would affect the Probation budget. Holly Adams noted that when this does happen, it will need to be done by Board resolution. All budgets presented met the budget guidelines.</p> <p>Supervisor Todd Campbell motioned to approve the four budgets</p>

	presented as a block, seconded by Supervisor Mark Venuti. The motion carried.
EMERGENCY MANAGEMENT	
<p>Resolution: <i>Acceptance of State Homeland Security Program Grant (SHSP FY21~CFDA #97.067) EMO</i></p> <p>Budget Review: AA3640 <i>Emergency Management</i> AA364099 <i>EM CIP</i> AA3410 – <i>Fire Protection</i> AAC306 – <i>R.A.C.E.S</i> AAC303 – <i>Hazardous Material Team (HazMat)</i></p>	<p>Jeff Harloff presented a resolution to accept the SHSP Grant. Mr. Harloff and Undersheriff Frasca explained what the grant would cover.</p> <p>Supervisor Todd Campbell motioned to approve the resolution to accept the SHSP grant, seconded by Supervisor Greg Bendzlowicz. The motion carried.</p> <p>Mr. Harloff presented the EM budgets noting he has met the budget guidelines for all the budgets except the Fire Protection budget. He explained that they need to replace turnout gear that they have not done in two years. They did not replace any last year due to COVID. They have a scheduled replacement for the employees. Supervisor Campbell inquired on where last year’s funds went if they were not able to spend it on the gear. Kathleen Meyers explained the money that was not spent last year was returned to fund balance in the totaling almost \$31,000.</p> <p>Supervisor Todd Campbell motioned to approve all the budgets as a block, seconded by Supervisor Greg Bendzlowicz. The motion carried.</p>
OFFICE OF SHERIFF	
<p>Resolution: <i>Authorization for the Ontario County Sheriff to Contract with Bloomfield Central School District School Resource Officer Services 2021-2022 School Year</i></p> <p>Resolution: <i>Authorization for the Ontario County Sheriff to Contract with Honeoye Central School District School Resource Officer Services 2021-2022 School Year</i></p> <p>Resolution: <i>Authorization for the Ontario County Sheriff to Contract with Marcus Whitman Central School District School Resource Officer Services 2021-2022 School Year</i></p> <p>Resolution: <i>Authorization for the Ontario County Sheriff to Contract with Naples Central School District School Resource Officer Services 2021-2022 School Year</i></p> <p>Resolution: <i>Authorization for the Ontario County Sheriff to Contract with Victor Central School District School Resource Officer Services 2021-2022 School Year</i></p>	<p>Sheriff Henderson presented six resolutions to contract with the school districts for a School Resource Officer.</p> <p>Supervisor Greg Bendzlowicz motioned to approve the six resolutions as a block, seconded by Supervisor Mark Venuti. The motion carried.</p>

Resolution: Authorization for the Ontario County Sheriff to Contract with Wayne Finger Lakes BOCES School Resource Officer Services 2021-2022 School Year

Resolution: Acceptance of Donation from Operation Underground Railroad – Ontario County Sheriff's Office

Informational: Jail Population

Budget Review:

AA3020 Communications 911

AA302099 Communications 911 – CIP

AAC300 Communication Towers

Sheriff Henderson presented a resolution to accept a donation from O.U.R for a device with a value of approximately \$28,000.

Supervisor Greg Bendzlowicz motioned to approve the resolution to accept a donation from O.U.R, seconded by Supervisor Todd Campbell. The motion carried.

Sheriff Henderson reviewed the jail population:

- Current – 89
- Females – 16
- Weekend High –95
- Sentenced – 25
- Parole violations – 12 without additional criminal charges

He noted the coverage needed for an inmate at the hospital reflected in the overtime report.

The overtime for the jail for July 28th – August 17th was 1,721 hours.

The overtime for road patrol was 919 hours.

The overtime for the 9-1-1 center was 416 hours.

Supervisor Campbell requested a copy of the overtime report be submitted for the minutes.

Chairman Green asked that an extended explanation of the overtime and breakdown of 911 calls be submitted prior to Committee meeting. Sheriff Henderson noted they put these on the website every month.

Sheriff Henderson noted that Undersheriff Frasca is involved with all the budgets and meets with all the divisions to come up with a proposal to the Committee. Sheriff Henderson asked that Undersheriff Frasca be part of the proposed budgets reviews.

Undersheriff Frasca presented the 911 budget noting they did not meet the budget guidelines for AA3020 Communications 911, they are up 6.9%. Most of the increase in costs are for contracts and for services. They are adding reverse text for approximately \$9,500. Steve DeChick explained the reverse text and its need. Chief DeChick also noted the increase in the phone line services every month has to do with the digital 911 lines. They deliver more reliable service and the lines will not go down. He reminded the Committee that they deferred payments until 2022. Chief DeChick also explained the encrypted radios.

Undersheriff Frasca noted they are within the budget guidelines for AAC300 Communication Towers. They are down 3.47%.

<p>Budget Review:</p> <p>AA3110 Road Patrol</p> <p>AA311099 Road Patrol CIP</p> <p>AA2989 DARE</p>	<p>Supervisor Mark Venuti motioned to approve the three Communication 911 budgets as a block, seconded by Greg Bendzlowicz. The motion carried.</p> <p>Undersheriff Frasca reported that the AA3110 Road Patrol budget did not meet the budget guidelines. The increase is 7.2% explaining the reasons, noting the phones, 2 boat engine replacements, training program for the officers, and Alexa for All program to keep accreditation and operating procedures current.</p> <p>Supervisor Daryl Marshall noted that it looks like much of the increase is under personnel & fringe with almost a 10% increase. Sheriff Henderson said it was based on salary benefits for the contractual obligations; he asked Ms. Meyers if that was the accurate, Ms. Meyers said she would need to go back and review to be sure. Discussion took place regarding the numbers for salary. Ms. Meyers said it would take time to review the numbers.</p> <p>Mary Gates suggested to continue with the rest of the budget presentations and allow for herself and Kathleen Meyers to sit down with the Sheriff's Office to go through an in-depth review of the personnel & fringe.</p> <p>Supervisor Campbell moved to lay over the AA3110 Road Patrol proposed budget to allow for additional review with the Finance Department and the Office of the Sheriff to amend any changes.</p> <p>Sheriff Henderson reported the AA311099 Road Patrol CIP budget was within the budget guidelines.</p> <p>Sheriff Henderson reported the AA2989 DARE was not within the budget guidelines explaining they are dependent on donations; ironically just received a donation from the Ontario County Superintendent Association.</p> <p>Supervisor Todd Campbell motioned to approve the Road Patrol CIP and the DARE proposed budget as a block, seconded by Supervisor Daryl Marshall. The motion carried.</p>
<p>Budget Review:</p> <p>AA3150 Jail</p> <p>AA315099 Jail CIP</p> <p>AAC302 Correctional Healthcare (Jail Medical)</p> <p>AAC301 Jail Kitchen</p>	<p>Sheriff Henderson reported they are not within the budget guidelines for the AA3150 Jail budget with an increase of 8.8%. Chief Chris Smith explained that some of the increase includes the training programs, the change of staffing, and they would like to purchase body cameras for the officers in the jail. Undersheriff Frasca added that they budgeted for furniture in the jail.</p> <p>Supervisor Daryl Marshall noted the same issue with the personnel & fringe with the AA3150 Jail budget. Mary Gates said she anticipates a \$400,000 increase related to the personnel and fringe with a lot of the newer staff. She said they can add this to the Road Patrol Review and do the detail review for the jail as well.</p> <p>Sheriff Henderson reported they are within budget guidelines for AA315099 Jail CIP budget.</p> <p>Sheriff Henderson noted that Rebecca Mack is here and worked with the</p>

<p><i>Budget Review:</i> AA1162 Unified Court</p>	<p>Undersheriff. representing the Correctional Healthcare.</p> <p>Undersheriff Frasca reported that the AAC302 Jail Medical did not meet the budget guidelines by .51%. He explained they are looking to replace an autoclave that was manufactured in 1965. They are also looking add computer equipment and software to coincide with ordering and dispensing prescriptions to the inmates. The system they have now is antiquated and done by hand.</p> <p>Supervisor Marshall asked to lay over the AA3150 Jail budget for further review and explanation.</p> <p>Sheriff Henderson reported they met budget guidelines for AAC301 Jail Kitchen with a decrease of 5.7%.</p> <p>Supervisor Todd Campbell motioned to approve the Jail CIP, Correctional Health Care and the Jail Kitchen budgets as a block, seconded by Supervisor Daryl Marshall. The motion carried.</p> <p>Undersheriff Frasca reported the did not meet budget guidelines for Unified Court explaining they have acquired the duties of Geneva City Court. They have asked for a small increase. Supervisor Bendzlowicz suggested looking at shared services for the cities to help defer costs.</p> <p>Supervisor Robert Green motioned to approve the Unified Court budget with the caveat of the County Administrator investigate shared services. Supervisor Todd Campbell seconded the motion. The motion carried.</p>
<p>CONFLICT DEFENDER</p> <p><i>Budget Review:</i> AAC106 Conflict Defender AAC107 Assigned Council</p>	<p>Carrie Bleakley presented two budgets; AAC106 and AAC107 and noted that both are within the budget guidelines.</p> <p>Supervisor Todd Campbell motioned to approve the Conflict Defender and the Assigned Council budgets as a block, seconded by Supervisor Cathy Menikotz. The motion carried.</p>
<p>COUNTY ADMINISTRATOR</p> <p><i>Updates</i></p>	<p>Chris DeBolt gave the following updates:</p> <ul style="list-style-type: none"> • He issued a mask policy for all persons in the County facilities regardless of vaccination status beginning August 18th. • He anticipates being in “high transmission” next week.
<p>EXECUTIVE SESSION</p>	<p>At 11:59 am, Supervisor Greg Bendzlowicz moved to go into executive session to discuss matters which will imperil the public safety if disclosed; seconded by Supervisor Todd Campbell. The motion carried.</p> <p>At 12:16 pm, Supervisor Todd Campbell moved to go out of executive session, seconded by Supervisor Greg Bendzlowicz. The motion carried.</p> <p>At 12:17 pm, Supervisor Robert Green moved to go into executive session to discuss the medical, financial, credit or employment history of a</p>

	<p>particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; seconded by Supervisor Tod Campbell. The motion carried.</p> <p>At 12:24 pm, Supervisor Todd Campbell moved to go out of executive session, seconded by Supervisor Greg Bendzlowicz. The motion carried.</p>
<p><i>Next meeting date and time is Wednesday, September 8, 2021 10:00 am</i></p>	
<p>ADJOURNMENT</p>	<p>On motion of Supervisor Todd Campbell, the meeting was adjourned at 12:25 pm. Supervisor Daryl Marshall seconded the motion. The motion carried.</p>
<p>Respectfully Submitted Diane R. Foster, Deputy Clerk to the Board</p>	

Approved