



# Office of County Administrator

Municipal Building  
20 Ontario Street  
Canandaigua, New York 14424  
(585) 396-4400

[County.Administrator@co.ontario.ny.us](mailto:County.Administrator@co.ontario.ny.us)  
[www.co.ontario.ny.us](http://www.co.ontario.ny.us)

**Mary A. Krause**  
County Administrator

**Brian H. Young**  
Deputy County Administrator

**Cynthia R. Abraszek**  
Confidential Secretary to  
the County Administrator

## Our Vision:

*A Vibrant Community Where Every Citizen Has the Opportunity To Be Healthy, Safe And Successful*

# KEY EVENTS

Published February 12, 2019

## EMPLOYEE SAFETY AND WELLNESS

Updated 1/30/19	Recordable Injury/Illness		
	1/1/2019- 1/30/2019	1/1/2018 - 12/31/2018	2018 Year End
Ontario County (w/o Sheriff)	2	0	7
Sheriff's Office	0	0	7
Cities	0	3	15
Towns and Villages	1	1	19
FLCC	1	1	5
Fishers Fire District	0	0	5
Soil and Water District	0	0	0
Volunteers	1	0	5
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>63</b>

## BOARD OF SUPERVISORS



Vice Chairman Bob Green recently attended the NYSAC (New York State Association of Counties) 2019 legislative conference. It was an exchange of challenges that will face our communities in 2019 and the near future.

Vice Chairman Green was most fortunate to have been a moderator for the Raise the Age Program (affecting 16 and 17 yr. non-violent offenders) that will have a significant impact on our Sheriff's Office, County Attorney, Family Court, Probation, Mental Health, and other ancillary agencies. The breakout session was well attended by members of the State Sheriff's Association, County probation officers, legal assistance as well as County legislators from across the state. Albany has committed themselves for financial assistance. Also in the panel were members from the Department of Corrections and family service agencies that will help in this transition.

On October 1, 2018, the age of criminal responsibility was raised for 16 year olds that have been charged with a crime and designated as an Adolescent Offender (AO). Implementing this new law requires counties to make hiring decisions and programmatic changes to appropriately respond to this new initiative.

## COUNTY ADMINISTRATOR

Finger Lakes Region, New York

# 2-1-1

Get Connected. Get Answers.

## LIFE LINE

When you need help,  
but don't know where to  
turn, contact 2-1-1.

[www.211lifeline.org](http://www.211lifeline.org)

TEXT 898-211  
Dial 2-1-1 or  
(585) 275-5151



2-1-1/LIFELINE is a mission program of  
Goodwill of the Finger Lakes.

We would like to share a great resource with you, if you find yourself in need of specific services of any kind and do not know who to call. The 2-1-1/Lifeline provides free 24/7 access to trained telecounselors who are ready to provide information and referrals to human service agencies and programs throughout the area via phone or live internet chat. You can also text your zip code to 898211. For more information, please visit [www.211.org](http://www.211.org).

### SAVE THE DATE:

- Our 2019 Citizens Academy will begin April 9.
- Shared Services Panel Meetings will be held April 25 from Noon – 4pm and June 27 from 10am – Noon at the Safety Training Facility.
- Not for Profit Summit at FLCC on June 25.

Orientation sessions continue with the Sheriff and Undersheriff. Thank you to all participating departments.

Mary Krause and Brian Young attended the NYSAC 2019 Legislative Conference during the last week of January. Mary Krause chaired the Public Employee Relations Committee Meeting and presented the workshop “Public Sector Labor Relations”. Finance Director Mary Gates, Public Defender Leanne Lapp, Director of Children with Special Needs Liz Hoven and Probation Director Jeff Rougeux also attended the conference representing Ontario County.

## ECONOMIC DEVELOPMENT

An Army National Guard (ANG) CH-47 helicopter received a systems alarm in the cockpit while flying over Canandaigua Lake recently, requiring the crew to make an immediate landing. After safely setting down on the ramp at the Canandaigua Airport (KIUA), the helicopter was secured for the night. While waiting to be picked up by another helicopter from Rochester’s ANG unit, the crew then enjoyed some local hospitality with a few cookies in the warmth of the temporary terminal. The malfunction turned out to be a minor issue, which was repaired in short order the following morning. The flight crew returned to the helicopter later in the day to continue on with their training mission directly from KIUA. The CH-47 “Chinook” is a tandem-rotor helicopter and the workhorse of Army aviation. It is capable of reaching speed of nearly 200 mph and suited for a variety of missions, including air assault, medical evacuations and para-drop/rappelling operations. It also features a cargo system, allowing it to carry heavy payloads, such as bulldozers and cargo containers. While many of Rochester’s 642 Aviation Support Battalion have recently been deployed to life-saving missions in Afghanistan, this unit still conducts frequent flight training exercises in the region and can routinely be seen operating in the Canandaigua area.



## HUMAN RESOURCES

We would like to congratulate **Victoria Titus** on her promotion to Human Resources Associate. Victoria has worked in the department for over five years and we look forward to her transition into the new position.

BIOMETRIC SCREENINGS: Ontario County Employee Wellness program is again partnering with UR Medicine Employee Wellness to offer a Personal Health Assessment (PHA) to all eligible employees and spouses who are enrolled in the Ontario County health insurance group plan. The PHA includes an on-site biometric screening with coaching, and an online questionnaire. Eligible employees and spouses who complete the PHA and the biometric screening, and authorize UR Medicine Employee Wellness to send results to their physician, will each earn a \$150 contribution to the employee's HRA account - a potential \$300 reward into your HRA account!!

Complete PHA questionnaire: <http://wellness.urcew.com>.

Schedule your biometric screening: <http://schedule.son.rochester.edu/roc/ontariocounty>

Schedule your 20 minute biometric screening at one of our upcoming clinics:

DATE	LOCATION	ROOM	TIME
3/4	Jail	Training Room	6 am - 11am
3/4	Building 3019	Room 204/205	8 am - 7 pm
3/5	Building 3019	Room 204/205	6 am - 11 am
3/5	20 Ontario	Conference Room 200	2 pm - 7 pm
3/6	CTC Transportation Center	Conference Room 122	10:40 am - 3:20 pm
3/7	Building 3010	Room 8	8 am - 1 pm
3/8	CTC Transportation Center	Conference Room 122	6 am - 10:40 pm
3/8	Jail	Training Room	12 pm - 5 pm
3/8	Building 3010	Room 8	12 pm - 5 pm
3/11	Jail	Training Room	12 pm - 5 pm
3/11	Building 3010	Room 8	12 pm - 5 pm
3/12	Building 3019	Room 204/205	12 pm - 5 pm
3/12	20 Ontario	Conference Room 200	6 am - 11 am
3/13	20 Ontario	Conference Room 200	9 am - 2 pm
3/13	Geneva	Conference Room	10:40 am - 3:20 pm
3/14	Building 3019	Room 204/205	8 am - 12:40 pm
3/14	Building 3010	Room 8	1:20 pm - 7 pm
3/15	Landfill/Recycling	The Manor's Conference Room	6 am - 9 am

A registered nurse will perform a finger stick to measure:

- Cholesterol levels
- Triglycerides
- Blood glucose
- Blood pressure
- Heart rate
- Abdominal girth
- Weight
- Body Mass Index

*Fasting is not required. Walk-ins will be accommodated as the schedule allows.*

## INFORMATION SERVICES

Wrapping up a multi-year project with County Historian, Dr. Preston Pierce, the archival and GIS field research celebrating the Centennial of the WWI Armistice is presented in a set of "Story Maps" that can be viewed by visiting the County's [website](#). This complements the master inventory prepared by Dr. Pierce and many displays presented around the County in 2018.



Meeting room technology just took a giant step forward in the Municipal Building. Both the Economic Development Conference Room and Conference Room 200 now sport 86" display boards with touch screens and built in computers. Simply log into the board with your County credentials and you will have access to all the resources you would on your office pc including network drives and the Internet. The second floor IS training room at 70 Ontario Street has also been fully renovated and now has its own touch screen display and seating for up to 12 students. If you need any assistance with this new technology or would like to reserve the IS training room, please contact the Help Desk @ x8856 or [helpdesk@co.ontario.ny.us](mailto:helpdesk@co.ontario.ny.us). A HUGE thank you to Eric Marcano and the Buildings & Grounds staff for the great work they did mounting the displays!



IS Training Room



20 Ontario St., Conference Rm 200

## OFFICE OF SHERIFF

Sheriff Henderson has completed his first month of his term and has been focused on developing his administration. Former Corrections Lieutenant Christian Smith was promoted to Chief Corrections Officer at the end of December. Corrections Sergeant Aaron Morrell has been promoted to Corrections Lieutenant.

Seven new road patrol deputies have been appointed and began the Finger Lakes Law Enforcement Academy on February 4. The new deputies are April Rider, Stephen Decker, Dylan LaBrake, Taylor Welytok, Aubrey Needham, David Keirsbilck and Karl Burkhardt. Dominic Roney has been appointed to the Corrections Division and Curtis Zepkowski has been appointed to the 9-1-1 Communications Division. Johnathan Chittenden has been appointed to a part-time corrections officer position as well.

Road patrol Sergeant Martin Gochenaur retired on January 28, 2019 after 33 years of service to the Office of Sheriff.

Sheriff Henderson has been focused on working with those inmates who are struggling with opioid addiction and is in the process of developing a therapeutic POD. The Office of Sheriff understands the needs of those entering our facility and is dedicated to assisting them with the options they may have available to improve their way of life.

Preparation for the New York State Sheriff's Association Re-Accreditation is taking place for the Corrections Division which will be later this summer.

Corrections Sergeants Stacey Lambert and Clarence Merrell completed a two week supervisory school at the Livingston County Training Center.

Reminder that retired Sheriff Phil Povero's retirement dinner is being held on March 17 at Club 86 in the City of Geneva. If you would like tickets please contact **Chief Deputy John Storer (585) 396-4851**.

#### PLANNING

The Ontario County Planning Department in conjunction with Finger Lakes Visitors Connection is presenting a training session: **Encouraging Tourism and Hospitality Ventures**. The training is intended for Planning and Zoning Board members and is open to other interested County residents and business owners. The training will take place on **Tues. Feb 26, 2019 from 6:30 to 8:30 at the Safety Training Facility**. Please RSVP by Friday Feb 22 at <https://tinyurl.com/ycl26v3m>. Topics covered will include:

- Overview of Visit Finger Lakes Strategic Plan
- Value of Historic and Cultural Resources & Community Character
- Creating and Maintaining a Sense of Place
- Development and Operation Challenges of Hospitality Ventures
- Local Funding for NFP Tourism Support Facilities

#### PUBLIC HEALTH

Ontario County Health Collaborative (OCHC) is excited to announce the six nominees for the 2019 Choose Health Ontario Award. This award recognizes an individual, agency, organization, committee or business that demonstrates a commitment to improving the health of Ontario County residents.

- **Diana Modera, RN and Jodi Hennessey, LPN** were nominated for their commitment to community outreach and population health. Specifically, these two very dedicated nurses provide blood pressure clinics in the community and host the FLH stroke support group.
- **Officers Adam Weller and Justin Green** are responsible for educational programming at the Ontario County jail. In 2018, programming included numerous health education topics as well as support groups for domestic violence and transitional planning for housing, insurance, SNAP and addictions counseling.

- **Finger Lakes Comprehensive Psychiatric Emergency Program (CPEP)** collaborates with the law enforcement and 911 dispatch to provide expedited response for mental health crisis calls (From 7a-11p, 7 days a week). This co-response allows law enforcement to ensure the safety of the individual and the community, and allows the mental health professional to assess level of care needs. Both parties assist the individual in the creation of a safe plan and linkage to appropriate services and resources.
- **Supply a Smile** is a free dental service program for Ontario County residents who are at risk for falling through dental care gaps. Dental services are given to those who are not covered by insurance or Medicaid. The Supply a Smile program consists of local dentists, hygienists, and volunteers that generously donate their time to provide dental services to those most in need.
- **Dr. Catherine Stiner**, owner and veterinarian at Bloomfield Animal Hospital has participated in the county rabies prevention clinics for the past 16 years. Working with Public Health and the Humane Society, she has completed almost 14,000 pet vaccinations.
- **Finger Lakes Eat Smart New York** is dedicated to improving nutrition among low socioeconomic residents in our region. Finger Lakes Eat Smart NY collaborated with multiple agencies to bring the Nourish Your Neighbor (NYN) program to Ontario County. The NYN program was able to improve both the quantity and the quality of foods donated to local food pantries.

**Who will win?** The award will be presented at the 53rd Annual Ontario County Safety Awards Banquet on March 26, 2019 and the awardee will be recognized by the Ontario County Board of Supervisors by official resolution.

#### **RECORDS AND ARCHIVES**

Rosemary Switzer, RMO attended the New York State Association of Local Government Records Management Officer Executive Board meeting on January 14. At this quarterly meeting the newly elected members of the board were introduced and discussions continued on the annual school conference that is held in June. Rosemary has served as treasurer for the last 4 years.

Document Specialists, Kris Martin, Robin Cuppernell and Casey Maves have scanned and uploaded 126,000 Sheriff's Index Cards to the new County wide electronic management system; Hyland OnBase. This will provide the Sheriff's Records office quick and easy access to these records.

#### **SOCIAL SERVICES**

Children born exposed to drugs often face additional developmental and health-related challenges. In June 2018, OCFS began requiring DSS staff to develop "plans of safe care" for infants born affected by prenatal substance abuse or withdrawal symptoms or Fetal Alcohol Spectrum Disorder. In addition, districts are required to monitor the activities in the plan of safe care and document the implementation and progress of the plan in the case record. In November, OCFS released a funding opportunity to assist counties to meet this new requirement. DSS will contract with Family Counseling Services of the Finger Lakes to work with casework staff to identify the children and to develop, monitor and document these additional services to children.

DSS staff is required to be knowledgeable in a wide array of topics in order to assess the needs of individuals and families, and to develop and implement appropriate services. Training is a tangible way to provide information and skills to staff handling complex and challenging cases. In 2018, DSS staff participated in over 5700 hours of training, both mandated and optional. Beyond the required training for new staff, the 64 topics covered included

Assessing Dangerousness in Child Protective Services, Coaching Family Visits, Distinguishing Between Developmental Disabilities and Mental Health Disorders, Domestic Violence Training for DSS Staff, Leadership Skills For Supervisors, Pragmatic Approaches to Domestic Violence Cases for Child Support and Legal Staff, Mental Health First Aid, Results Based Accountability, Current Alcohol, Drugs and Concealment Trends and Building Effective Business Relationships.

Homelessness continues to challenge our resources. In 2018, DSS served 501 homeless individuals and 88 homeless families. We were able to move 139 individuals and 51 families into permanent housing.

On November 20 the Office of Temporary and Disability Assistance (OTDA) issued a draft directive requiring every county to develop a Homeless Services Plan. The plan, due 2/15/19, requires DSS to address specified program components and delineate strategies for reducing homelessness. The list of 27 required components includes a count of both sheltered and unsheltered homeless individuals and families; the array of available services to prevent homelessness; the outreach strategies a DSS will use, both year-round and during the Code Blue season to move homeless individuals and families into shelter options; a count of the transitional and permanent supportive housing units available in the county; and documentation of the local HUD-mandated coordinated entry process. In addition, the County is required to provide projections of the number of individuals and families who will be moved into permanent housing as a result of our efforts. The plan's effective date is 10/1/2018 and outcomes must be reported quarterly. We are collaborating with the regional Continuum of Care to gather the necessary data.

At the same time, DSS Commissioners are encouraging OTDA to shift its attention from short-term interventions (like shelter inspections) to expanding the permanent housing options for very-low income individuals and families.

## SUSTAINABILITY AND SOLID WASTE

From your Eco- Heroes:

**Hot Tips and Ideas for a more Sustainable Valentine's Day**

- ♥ Skip the cut flowers and gift a fabulous air purifying houseplant
- ♥ Scrap the card and write a love note or purchase cards printed on recycled paper
- ♥ Share an experience instead of buying more stuff
- ♥ Secure some fair trade and organic chocolate or make your own fudge!

Since its installation, County employees have donated approximately **2,800 pounds** of material to the St. Pauly collection box to be reused! Because of your participation, Ontario Pathways received approximately **\$150** in monetary donations during 2018 (letter of thanks & appreciation right).

***A big thank you to all employees who took the time to vote for our 2019 donation recipient. We appreciate your participation! The results will be announced soon, along with the drawing winners!***



### **Friday, February 22, is National Skip the Straw Day!**

One of the biggest pollutants is single-use plastics, specifically plastic straws. Some estimates put U.S. straw usage at 5 Million per day! These types of plastics do not biodegrade. Instead they are broken down into smaller pieces which make them easier for wildlife to consume and enter our water systems.

## YOUTH BUREAU

2019 Application for the Youth Bureau's RFP (Request Funding Proposal) is now available.

Applicants eligible to apply for funding through this RFP are:

- Community-Based Organizations which are incorporated as a not-for-profit entity and are classified as a tax exempt entity under Section 501(c)(3) of the Internal Revenue Code;
- Public Agencies - where it is documented that private not-for-profit corporations are not available to provide the needed services; includes faith-based corporations
- Ontario County Municipalities

Services must be delivered between January 1, 2019 and December 31, 2019 to be eligible to receive funds offered in this Request for Proposals. Programs must be approved for funds each year. **Funding is not automatic or guaranteed.**

All proposals must be submitted electronically as a Microsoft Word document using Times New Roman 12 pt. font. Proposals must be received in the Ontario County Youth Bureau Office **by 12:00 p.m. on Friday, March 1, 2019 to be considered for funding. No proposals received after this date will be considered.**

Please contact the Director of the Youth Bureau via email at [Marsha.foote@co.ontario.ny.us](mailto:Marsha.foote@co.ontario.ny.us) for a copy of the application and documentation necessary for review.

# The County's Team Agencies

## CORNELL COOPERATIVE EXTENSION

**CCE of Ontario County Board of Directors:** All Board meetings are open to the public and will be held: March 18, 2019, May 20, 2019, July 15, 2019, September 16, 2019 and November 18, 2019. Meetings begin at 5:00 pm at the Cooperative Extension Center, 480 North Main Street, Canandaigua NY 14424.

**4-H Camp Bristol Hills** – Registration has begun for the upcoming camp season, as well as the hiring of camp staff! To learn more about the positions we are hiring for <http://cceontario.org/4-h-camp-bristol-hills/summer-camp-jobs> To learn more about our camp programs for area youth for this summer: <http://cceontario.org/camp-bristol-hills/day-overnight-camps/register-for-camp>

### Upcoming Workshops:

- **Annual Spring Garden Symposium** -February 16, 2019
- **Backyard Poultry Workshop** - February 19, 2019
- **2019 Precision Ag Workshop: Turning that Data into Dollars!** - February 20, 2019
- **4-H Plant Propagation Workshop** - February 21, 2019
- **2019 Farmer and Chef Fair: Cut, Prep, Pair** - March 9, 2019

Information on upcoming workshops can be found [here](#).



## FINGER LAKES VISITORS CONNECTION

Finger Lakes Visitors Connection is often asked to present to groups, organizations, boards, etc. on the impact tourism has on the economic vitality of our community. On January 29, Melissa Knoblauch and Christen Smith presented at the New York State Association of Counties Legislative Conference on FLVC's brand marketing and how we use our brand in a way that distinguishes Ontario County as a premiere destination for travel. Christen and Melissa received several compliments about the presentation, and were told it inspired many of the leaders in the room. They were asked after the presentation to send the deck out to several County Administrators.

Melissa and Christen weren't the only team members busy representing Ontario County – Valerie Knoblauch, our President and CEO traveled to Louisville, Kentucky for the American Bus Association Marketplace on Monday, January 28 for the New York State Operator breakfast. Valerie's time was busy telling tour operators and travel and tourism professionals why Ontario County is the destination county of the Finger Lakes.

We would like to take this opportunity to announce our brand-new partnership program! Through this program opportunity, our industry will have the chance to take advantage of FLVC vendor relationships to make professional services more accessible to them. So, whether that means working together to plan, create, and promote content on your business, product, attraction, or accommodation to reach a wider audience with new, fresh content to share, or partnering with us to manage their online listing on a regular basis, we've put together a plan with our friends in mind. For more information about our partnership programs, you can email [Melissa Knoblauch](mailto:Melissa.Knoblauch) or call her in the office at (585) 394-3915.

## SOIL & WATER CONSERVATION DISTRICT

### 2019 Tree & Shrub Program

The Ontario County Soil & Water Conservation District is having their annual tree and shrub sale. Order forms are due by March 8<sup>th</sup>, 2019. For more information, go to [www.ontswcd.com](http://www.ontswcd.com)

### Soil Health Workshop: March 7<sup>th</sup>, 2019

Ontario County SWCD, Canandaigua Lake Watershed Association, and Yates County SWCD are holding a Soil Health Workshop on Thursday, March 7<sup>th</sup>, 2019 from 9:00am to 2:00pm at King's Catering, 4031 State Route 5&20, Canandaigua, NY. This will be a great workshop that you will not want to miss! To register for this workshop online, please go to <http://www.canandaigualakeassoc.org/get-involved/soil-health-workshop/>

### Check out the Ontario County SWCD Facebook page!

Go to <https://www.facebook.com/Ontario-County-Soil-Water-Conservation-District-402825019767795/> to find out more about the District and upcoming events!

If you would like additional information on any of the key events, please feel free to contact my office or the appropriate department head.

Sincerely,

*Mary A. Krause*  
County Administrator  
/cra