

KEY EVENTS

Office of the County Administrator

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Interim County Administrator

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Confidential Secretary to the
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Employee Safety & Wellness

Recordable Injury / Illness

Municipality	1/1/2020 – 5/12/2020	1/1/2019– 5/12/2019	2019 Year End
Ontario County	3	4	8
Sheriff's Office	5	4	13
Cities	2	6	12
Towns & Villages	2	5	22
FLCC	1	1	3
Fishers Fire District	1	0	3
Soil & Water District	0	0	0
Volunteers	8	3	8
TOTAL	22	23	69

The Ergonomics training class funded by the 2019-2020 FLCC/SUNY Workforce Development grant was held Monday, May 11th. The instructor did a really good job considering this was our first ever Zoom training class.

Unfortunately, the May 14th Fall Protection refresher class and the May 21st Fall Protection class were cancelled due to low enrollment.

We've started signing up students for the Accident Investigation class which is scheduled for June 4th. The class has plenty of room for more. If you'd like to register for this class, please send us an email at HRTraining@co.ontario.ny.us and we'll sign you up.

Board of Elections

This week, the BOE is partnering with an outside vendor to mail over 60,000 absentee applications to all eligible voters for the upcoming June elections. An insert, "letter to voters" will accompany the mailing. The letter states:

On April 24, 2020, Gov. Cuomo directed the NYS Board of Elections to mail a postage-paid application for an absentee ballot to all eligible voters, giving voters the option to vote by mail for the upcoming June 23rd elections. The county-wide elections are: Republican Primary, 131 Assembly District and the Democratic Presidential Primary. Additionally, the 27th Congressional District has a "Special Election" and a Republican Primary for 27th Congressional District. If voters choose to vote by mail, they should choose 'Temporary Illness' on the application to receive a ballot. The application is for June elections only and should be mailed back as soon as possible. If you prefer to vote in person: Early voting will be available at the Ontario County Board of Elections, 2930 County Road 48, Canandaigua, N.Y.

- June 13, 2020 Saturday Polls will be open 9am to 2pm
- June 14, 2020 Sunday Polls will be open 9am to 2pm
- June 15, 2020 Monday Polls will be open 9am to 5pm
- June 16, 2020 Tuesday Polls will be open noon to 8pm
- June 17, 2020 Wednesday Polls will be open noon -8pm
- June 18, 2020 Thursday Polls will be open 10-6pm
- June 19, 2020 Friday Polls will be open 9am to 5pm
- June 20, 2020 Saturday Polls will be open 9am to 2pm
- June 21, 2020 Sunday Polls will be open 9am to 2pm

County Administrator

The County is slowly bringing staff back to work onsite. A small amount of County employees returned to work on May 15th in accordance with the Phase 1 plan to reopen the Fingerlakes Region. To prepare for Phase 2, Employees will complete a daily health assessment when logging in to their computers, Buildings & Grounds made portable sneeze guards for departments that have walk-in visitors, making sure we have enough face masks, hand sanitizer, etc. and plans to check temperatures on an as-needed basis.

The County will be hosting a drive-thru mask distribution event on Thursday, May 28th from 1:00 pm –3:00 pm or until the stock of 10,000 masks are depleted. The drive-thru event will be held at the CMAC General Parking Lot off East Lake Road in Canandaigua. Masks will be distributed, 1 pack of 5 masks per vehicle, on a first-come, first served basis. The Sheriff's Office will be assisting us with this event and asks that residents remain in their cars and drive through in an orderly fashion.

County Attorney

While the courts have drastically reduced appearances, they are still taking emergency applications and recently accepted new filings involving cases that are already pending before the court. Court appearances and conferences are generally being conducted by Skype for Business. The County Attorney's Office has continued to appear by these means on Family Court matters related to child protective and juvenile delinquency concerns during the Covid-19 timeframe.

Economic Development

The Ontario County Economic Development team has been busy keeping their website up-to-date with COVID-19 information for businesses. Guidance and rules are constantly changing, so check it often for the latest information. Here is a link to the COVI-19 Resources page: <https://www.co.ontario.ny.us/1801/COVID-19-Resources>.

Emergency Management

The regularly scheduled monthly meeting of Ontario County RACES and its affiliated organizations took place via radio through the repeater at the VA Medical Center on May 13 rather than in the Safety Training Facility, as originally planned. Highlights included progress report on conversion of surplus county and fire radios to portable emergency communication kits, plans for the national Field Day exercise in June, budget updates from Jeff Harloff and Radio Officer Scott Teresi, status reports on continuing the free examination program for FCC licenses during the pandemic and public service event cancellations, and discussion of potential virtual training programs as opposed to in-person sessions.

Human Resources

As we begin to bring employees back to the worksite, the County will be implementing safety protocols and post appropriate signage. The best defense against the spread of COVID-19, however, is each employee's practice of the following:

- * Washing hands frequently and thoroughly is the best way to help prevent the spread of this disease.
- * Social Distancing –stay at least 6 feet away from any other people in a shared space.
- * Respect other employee's workspace and do not enter their work area.
- * Wear face coverings/masks if social distancing cannot be maintained.
- * Avoiding touching your eyes, nose, and mouth with your hands.
- * Stay home when you have symptoms or are sick.
- * Clean and disinfect frequently touched objects and surfaces.

As of Monday, May 18th, 61 County employees are on voluntary temporary furlough to help the County reduce expenses. We thank them for their participation in this program.

Office for the Aging

Dozens of volunteers have helped deliver over 150 food boxes to the homebound, grocery shopped and delivered hot meals to older adults in the County. OFA is providing about 600 more meals per week since the start of the pandemic. Thank you Dennis Richardson and the Jail Kitchen staff for keeping up with the demand. Last but not least, a big shout out to Amber Beman and Karen Reese for working weekends taking food distribution registrations and to all OFA staff for being so flexible and willing to respond to all of the new and emerging needs of our community.

I also want to thank County employees Heidi Barend-Guerrie and Skip Guerrie for volunteering at five community-wide food distributions. They have done this no matter the weather outside including rain, snow and high winds. Heidi also made face masks for OFA's Meals on Wheels volunteers. Ontario County is lucky to have them as employees and the community is lucky to have them as volunteers!

Thank you to Friehoffers in Geneva for donating to the food distributions. Skip Guerrie, Steve Mumby and a member from the Zion church filled three vehicles with baked goods - bread, muffins, rolls, desserts etc (at least 12 racks high). A local farmer also donated heads of cabbage and the United Way dropped off milk, cheese and yogurt.



Public Health



YOU
ARE THE BEST DEFENSE
AGAINST COVID-19

We know it is frustrating to see someone not social distancing or not wearing a mask in a public space.

YOU are the BEST DEFENSE against COVID-19.

Stay home when you can, wash your hands frequently, try to stay six feet apart and wear mask in public to protect others.



Public Health
FIDELITY · FIDELITY · FIDELITY
Ontario County, NY

Purchasing

The Board of Supervisors adopted the 2020 Purchasing Policies and Procedures at the May 7th Board meeting. The new policy and procedure manual can be found on the intranet under the Policies & Procedures tab and select Purchasing <https://intranet.co.ontario.ny.us/DocumentCenter/Index/62>

There were a number of updates this year most to reflect our move to the Munis software last October and policies for declared disasters. I encourage everyone to review the information in this manual. One addition to the policy came from the Department of Sustainability and Solid Waste concerning the purchase of Styrofoam products:

- Understanding that the ability to recover and recycle polystyrene (Styrofoam) products is limited, and in an effort to further the County's sustainable efforts, all County departments are prohibited from purchasing products made with polystyrene. This includes products such as Styrofoam coffee cups, bowls and trays or any other office related items made from polystyrene.

Records and Archives

Staff at RAIMS is slowly returning to the office to work; there will be 2 people in the building Monday-Friday. However, we will still be closed to the public and answering research questions remotely. Although FOIL requests have been steady for the last two months, there has been a significant increase in the last week. The timeline for the NYS Archives grant has changed due to the vendor's shut down, but staff has continued to work on prepping records and getting them ready to ship to the vendor in anticipation of their re-opening.

We are working on a new online exhibit that involves the history of pandemics and how they impacted Ontario County. More news to follow.

The annual NYALGRO (NY Association of Local Government Records Management Officers) Conference which is held the first week in June has been re-scheduled to September 27-29, 2020. The theme this year "Magnifying Records Management in 20/20" and will be in Corning, NY.

It has been a month of mysteries for the County Historian to solve. Early in April, he was contacted by a local couple with friends in Paris. One of those friends was the great-grandson of a woman who had lived in Canandaigua from the 1860s-1880s. She had passed down stories of her life here and her North Main Street house, that she said had been moved to make room for the Academy. Now, generations later, would the County Historian be able to find the house. To make a long story short, like many old family stories there was some truth in the story, and much that had been garbled as generations retold the story. The census reports at RAIMS showed that the family lived in the house next door north of the old Academy (now Ft. Hill Apartments) in 1875. However, the house could not have been moved for the Academy because the original Academy stood on the same lot where the 1907 building now sits, and there were no houses there--ever. A luck break came with a newspaper article from 1896 announcing the demolition of a house to make room for the house that stands there now--a house that the ONCOR database shows was built in 1896. A check of the architectural survey file compiled by the Ontario County Historical Society when the North Main Street Historic District was created in 1973 actually turned up an image of the original house. The result of all this, mostly accomplished off-site, was a happy French family who intend to become visitors in the near future.

Sustainability & Solid Waste Management

To see the most up to date collection event schedule please visit:

<http://ontariocountyrecycles.org/150/Events>

Workforce Development

Workforce Development has been busy maintaining communication with our customers and clients during the pandemic. To our businesses, we've been providing information on the Paycheck Protection Program, Shared Work and Unemployment Insurance. To our residents, we have been making available updated listings of current job openings from our local employers, resume updates and available online trainings. We've also been sharing important information on community resources such as food banks, domestic violence referrals and mental health supports.

SEE WHAT'S NEW WITH OUR TEAM AGENCIES

Cornell Cooperative Extension

Household Hazardous Waste Collection is scheduled for **Saturday, June 20, 2020, 7:00 am – 3:00 pm**, Casella Recycling Facility, 3555 County Road 49, Stanley, NY 14561. Pre-registration required by contacting Cornell Cooperative Extension of Ontario County, 585-394-3977 x 427. Registration opens on June 1, 2020. All people will be requested to print their name and registration time on a paper, so we can read it through the driver's window to comply with social distancing. List of acceptable items can be found on CCE Ontario County website.

The FLX 4-H Learning Launchpad is continuing to offer 4-H projects for all ages each weekday at 10:00 am. Upcoming topics include bicycle safety, a series on Japanese culture, flower pressing, healthy recipes, animal science, and much more! Follow FLX 4-H Learning Launchpad on Facebook or Youtube, to access these videos. All of the presentations are on CCE Ontario's website 4-H Youth page:

<http://cceontario.org/4-h-youth/flx-4-h-learning-launchpad>

Just Plant It: COVID-19 Victory Gardening Online Series

In the spirit of the World War I and II era Victory Gardens, Cornell Cooperative Extension of Ontario County is offering a free online gardening series that started May 1st and continues throughout the gardening season. The goal is to help people become more self-sufficient and better gardeners. This course is for the beginner as well as the experienced gardener. Currently there are twenty 4-H families and 115 additional families from the community at large enrolled, including one from Costa Rica. Interested individuals can still register for this free online course by sending an email to ontario@cornell.edu with your name, address and phone number. A wide range of topics will be offered such as garden site selection, soil preparation and fertility, raised beds and container gardening, vegetable selection, planting plan design, when and how to plant, succession planting, weed management options, strategies for watering, insect and disease pests and options in managing them, harvest tips, composting and more. Through this course series people will have direct access to our gardening specialist and Homes and Grounds Educator, Russell Welser to ask questions specific to their gardens. More information is available at cceontario.org

In light of the current Covid-19 pandemic, 4-H Camp Bristol Hills has made the decision to cancel the 2020 Summer Camp season. This is a decision that was made giving consideration to the guidelines that we have been given by the Centers for Disease Control and Prevention, the NYS Department of Health, the American Camp Association and input from Cornell University. While we are deeply saddened for the campers, families and staff who would have been with us this summer, we believe this decision is in the best interest for the health of our entire camp families, staff, and community partners. We are actively working on alternatives that will allow us to remain engaged with our camp families and our staff throughout the year, and we are considering the possibility of some short term camping programs in the fall if conditions allow. We are optimistic that with all of the efforts being made around the world, we will be able to once again, open our doors in 2021.

The NYS Department of Ag & Markets has made sanitizer and face coverings available at no cost to agriculture operations that is being distributed through Cooperative Extension Associations. As of May 19, CCE Ontario has distributed 495 gallons, 462 spray bottles, and 2,320 face coverings to 76 agriculture operations who employ 978 individuals. Ag operations can arrange for pick-up of sanitizer and face coverings by contacting Tim Davis at (585) 397-0750.

Cornell Cooperative Extension of Ontario County is your resource for gardening information throughout the year. You will find helpful growing and pest management information that will provide you the knowledge to be

successful in growing your own fruits and vegetables this year. Just log onto our website www.cceontario.org and click on gardening. You will find cultural practices to build a healthy soil, insect and disease fact sheets, garden and lawn videos and so much more. Our gardening services include soil testing; plant and insect ID; and plant disease and diagnostics. Email our Homes and Grounds Educator, Russ Welser at rw43@cornell.edu with any of your gardening questions.

Finger Lakes Visitors Connection

The team at Finger Lakes Visitors Connection has been very busy lately and Valerie Knoblauch and Julie Maslyn added to their responsibilities by taking time to help deliver milk to local families! The weekend of May 2 - 3, Seedway Inc. in Hall NY coordinated a milk pickup from DFA (Dairy Farmers of America Milk Cooperative), for gallon milk distribution throughout Ontario County. With 4,000 gallons of milk designated for disbursement, such a perishable product needs to be turned over quickly. A food basket drive was created around this event in the Phelps/Clifton area. Milk was donated to the Marcus Whitman School District and distributed through a meal program that they were hosting. Thank you to Brian Young for reaching out to school superintendents. Through his efforts, the tail end of the milk was donated to Red Jacket and Canandaigua School Districts and distributed through their school lunch program. Thanks go out to Seedway Inc, Phelps Mercantile, DFA, Wadhams Trucking, Hemdale Farms, Ontario County Farm Bureau, and many more community members. Thanks, team!



We also shared that during COVID-19, and our extended time at home we produced a [guide of things to do while physically distancing](#) and had it translated into Spanish! [Here's the Spanish version](#). Well, it's time to play again! Check out our brand new Activity Guide and have some Finger Lakes fun — exploring, sharing, and

learning! Our new Activity Guide features dot-to-dot puzzles, word searches, mad libs, coloring sheets, crossword puzzles, word scrambles, and more, all in the theme of the Finger Lakes, and fun! Here everything is connected to some of the Finger Lakes' best things to do. Take on our challenges either from your couch or on the road when we're able to adventure out! Check it out at [VisitFingerLakes.com/Activity!](https://www.visitfingerlakes.com/Activity)

From our team member Tracey, "When we were first told that we would be working from home I was a bit nervous that my husband and I would both be working and my son would be doing online classes as well. Would the Wi-Fi work ok; would it be quiet enough for each of us to concentrate? I was also dreading the emptiness that was brought on by the recent loss of our beloved 15-year-old cockapoo, Benji. We talked about getting a new puppy down the road, but since we were all home indefinitely, what better time to train one! I searched online and found a cockapoo puppy in Ontario County that was looking for his forever home. It was a perfect match! Jasper has been an adorable addition to our family and has settled into online college classes and zoom meetings and spends many a day hard at work next to my desk! Working from home isn't so bad after all!"

Another initiative that FLVC has been focusing on is to create a depository and recovery tool kit landing page to make it easier for our industry to reopen when it's time. We're constantly updating it with resources and information, to see the most current information [check out the landing page!](#)

Humane Society

Thank you to everyone who came out and supported us by purchasing a chicken barbecue on Saturday May 16th! We totally sold out of 650 dinners and while we sold by "drive thru" method, it was great to see the turnout and to give a shout out to all of our supporters as they came through to purchase dinner. Gale-Wyn did an awesome job cooking and there was tons of fun had by all involved.

The Ontario County Humane Society, Inc. has been busy during the Covid 19 pandemic trying to keep up with day to day responsibilities as well as trying to finish some long-awaited projects. With that said, the Shelter has developed their own virtual adoption program due to the pandemic keeping everything closed and pets needing forever homes. The adoption coordinator, Erika, does a live presentation every Friday at 1PM on Facebook to show every adoptable animal on one Friday and longer held residents on the next Friday. Erika will take an application, make sure the desired pet is a good fit for the adopter via a one on one virtual meet and greet and then will have the adopter come in to pick up the animal if all goes well. We have been able to adopt out 30+ animals this way and are thinking that this may be the way to do adoptions as the adopter can see the animal around someone they know so that they can envision how the pet will act once it gets settled in at their new home.

We would also like to thank the Morehouse family for their generosity of donating 2 new stretchers for our Animal Control Officers to use for injured dogs. They noticed how worn our stretcher was when Animal Control Officer Martin picked up an injured dog and they decided to purchase the stretchers and donate them to the Shelter. Thank you to them for such a wonderful gift!



Other than that, we are starting to open up following the Phase 1 rules. We ask that people make appointments prior to stopping at the Shelter if possible so that we can practice social distancing and people should bring a mask to wear while in the building.

The Partnership for Ontario County

EPIC Zone: A Youth Clubhouse has been providing connection from afar for its members! We are doing three weekly Zoom hang-out sessions, where we chat and play games together, hosting physical challenges on Instagram, and every Friday we hold a group cooking or baking class on Zoom! Follow us on Facebook (@EPICZoneYouthClubhouse), Instagram (@epiczoneych), and TikTok for daily check-ins, recommendations from staff on how to stay busy at home, and fun dances, jokes, and trivia!

Ontario County Youth Court:

- Youth Court has gone virtual! We have started seeing cases in a virtual online platform. Currently we hold court on Thursday Evenings. We have had great responses from families as well as high member participation.
- We are engaging with our members and the community via our social media platforms, Facebook, Twitter and Instagram.

Important dates:

- Friday May 29th, June 12th and June 26th at 2:00pm Facebook live with Tina Rossmann-Youth Court Program Director will give program updates.

Soil & Water Conservation District

2020 Tree & Shrub Sale

The Tree & Shrub Sale was a huge success this year! We were able to turn our normal tree & shrub pick-up into a drive-thru system at the Ontario County Fairgrounds at their beautiful new carriage barn. We kept everyone safe through social distancing while also continuing with our sale. Thank you to everyone who ordered this year. We also donated 800 trees to Ontario County to be used at a variety of County locations.



Backyard Birding

With so many of us spending much more time at home, looking at wildlife in our yards has become a new hobby! Be sure to keep a close watch on your bird feeders this time of year since rare migrants, slightly off course, might surprise you with a brief visit. We created a [Backyard Birding Checklist](#) that you can use to look for common birds while you are sitting by your window, hiking a trail, or gardening. Try to find them all and please let us know how you did on our [Facebook page](#).

Backyard Conservation

ONTARIO COUNTY
SOIL & WATER CONSERVATION DISTRICT
www.ontswcd.com

Times are tough all over. We still have wild birds to watch, study and enjoy. Spring migrants are here or on their way right now. Here is your chance to check them out and check them off. Below is a list of common year round backyard birds and new transient Spring arrivals.

Take this unique time to learn about wild birds and teach others. Start your own list for your property or start a life list of all the species of wild birds you have seen your entire life. Birds are always there and can add comfort to everyone if given the chance. Have fun, keep me posted and email me any questions or interesting sightings. tad.gerace@ontswcd.com Bird on!

<p>50 Common Backyard Birds:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Chickadee <input type="checkbox"/> Cardinal <input type="checkbox"/> Robin <input type="checkbox"/> Crow <input type="checkbox"/> Blue jay <input type="checkbox"/> Goldfinch <input type="checkbox"/> White Breasted Nuthatch <input type="checkbox"/> Red Breasted Nuthatch <input type="checkbox"/> Titmouse <input type="checkbox"/> Downy Woodpecker <input type="checkbox"/> Hairy Woodpecker <input type="checkbox"/> Red-Bellied Woodpecker <input type="checkbox"/> Flicker <input type="checkbox"/> Pileated Woodpecker <input type="checkbox"/> Yellow-Bellied Sapsucker <input type="checkbox"/> House Finch <input type="checkbox"/> House Sparrow <input type="checkbox"/> Mourning Dove <input type="checkbox"/> Brown Creeper <input type="checkbox"/> Song Sparrow <input type="checkbox"/> White-Throated Sparrow <input type="checkbox"/> White-Crowned Sparrow <input type="checkbox"/> Wild Turkey <input type="checkbox"/> Pheasant <input type="checkbox"/> Red-Tailed Hawk 	<ul style="list-style-type: none"> <input type="checkbox"/> Turkey Vulture <input type="checkbox"/> Sharp-Shinned Hawk <input type="checkbox"/> Coopers Hawk <input type="checkbox"/> Raven <input type="checkbox"/> Carolina Wren <input type="checkbox"/> Winter Wren <input type="checkbox"/> Cedar Waxwing <input type="checkbox"/> Ring-Billed Gull <input type="checkbox"/> Pigeon <input type="checkbox"/> Bluebird <input type="checkbox"/> Mockingbird <input type="checkbox"/> Chipping Sparrow <input type="checkbox"/> Catbird <input type="checkbox"/> Field Sparrow <input type="checkbox"/> Junco <input type="checkbox"/> Pine Siskin <input type="checkbox"/> Purple Finch <input type="checkbox"/> Canada Goose <input type="checkbox"/> Mallard Duck <input type="checkbox"/> Wood Duck <input type="checkbox"/> Starling <input type="checkbox"/> Horned Lark <input type="checkbox"/> Kestrel <input type="checkbox"/> Great Horned Owl <input type="checkbox"/> Bald Eagle 	<p>20 Migrant Birds:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Phoebe <input type="checkbox"/> Fox Sparrow <input type="checkbox"/> House Wren <input type="checkbox"/> Tree Swallow <input type="checkbox"/> Oriole <input type="checkbox"/> Ruby-Throated Hummingbird <input type="checkbox"/> Rose Breasted Grosbeak <input type="checkbox"/> Indigo Bunting <input type="checkbox"/> Yellow-Rumped Warbler <input type="checkbox"/> American Redstart <input type="checkbox"/> Yellow Warbler <input type="checkbox"/> Chestnut-Sided Warbler <input type="checkbox"/> Scarlet Tanager <input type="checkbox"/> Grackle <input type="checkbox"/> Killdeer <input type="checkbox"/> Cowbird <input type="checkbox"/> Red-Winged Blackbird <input type="checkbox"/> Towhee <input type="checkbox"/> Meadow Lark <input type="checkbox"/> Bobolink
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tufted titmouse

downy woodpecker

pileated woodpecker

If you would like additional information on any of the key events, please feel free to contact my office or the appropriate department head.

Sincerely,

Brian Young
Interim County Administrator
/ca