



ECONOMIC DEVELOPMENT CORPORATION

AGENDA - AUDIT COMMITTEE

**8:00 am**

March 14, 2017

20 Ontario Street, Economic Development Conference Room, Canandaigua, NY

Board Members (confirmation required):

Kevin Hill, Chair

Bob Green

Board Members Excused:

Dave Bunnell

Non-Board (confirmation required):

Mike Manikowski, Executive Director

Suzanne Vary, Economic Development Specialist

Michael Wojcik, CFO

Tom Lauffer, CPA Raymond F. Wager CPA, P.C.

CALL TO ORDER:

Kevin Hill

Meeting Minutes from 12/15/2016

Kevin Hill

GENERAL BUSINESS:

- |  |                            |
|--|----------------------------|
| 1. OCEDC – December 31, 2016 Financial Statements and PARIS Report | Tom Lauffer/Michael Wojcik |
| 2. OCEDC – Accountant’s Management Letter                          | Tom Lauffer                |
| 3. OCEDC – Accountant’s Letter of Communication                    | Tom Lauffer                |
| 4. OCEDC – Federal Form 990 Discussion                             | Michael Wojcik             |
| 5. OCEDC – NYS Char 500 Discussion                                 | Michael Wojcik             |
| 6. OCEDC – Management Internal Control Assessment                  | Michael Wojcik             |
| 7. OCEDC – Procurement Report                                      | Michael Wojcik             |

ADJOURNMENT:

Kevin Hill