



ECONOMIC DEVELOPMENT CORPORATION

AGENDA - AUDIT COMMITTEE

**4:00 pm**

March 13, 2020

20 Ontario Street, Economic Development Conference Room, Canandaigua, NY

Board Members (confirmation required):

Kevin Hill, Chair  
Dave Bunnell  
Fred Wille

Board Members Excused:

Non-Board (confirmation required):

Mike Manikowski, Executive Director  
Suzanne Vary, Staff  
Brigitte Larson, Staff  
Michael Wojcik, CFO  
John Rynkiewicz, CPA Mengel Metzger Barr & Co, LLP

CALL TO ORDER:

Kevin Hill

Meeting Minutes from 1/14/2020

Kevin Hill

GENERAL BUSINESS:

- |  |                                |
|--|--------------------------------|
| 1. OCEDC – December 31, 2019 Financial Statements and PARIS Report | John Rynkiewicz/Michael Wojcik |
| 2. OCEDC – Accountant’s Management Letter                          | John Rynkiewicz                |
| 3. OCEDC – Accountant’s Letter of Communication                    | John Rynkiewicz                |
| 4. OCEDC – Federal Form 990 Discussion                             | Michael Wojcik                 |
| 5. OCEDC – NYS Char 500 Discussion                                 | Michael Wojcik                 |
| 6. OCEDC – Management Internal Control Assessment                  | Michael Wojcik                 |
| 7. OCEDC – Procurement Report                                      | Michael Wojcik                 |
| 8. OCEDC – Fed Single Audit Discussion                             | John Rynkiewicz                |

ADJOURNMENT:

Kevin Hill