



ECONOMIC DEVELOPMENT CORPORATION

AGENDA - AUDIT COMMITTEE

**8:00 am**

March 17, 2016

20 Ontario Street, Economic Development Conference Room, Canandaigua, NY

Board Members (confirmation required):  
Kevin Hill, Chair  
Bob Green

Board Members Excused:  
Dave Bunnell

Non-Board (confirmation required):  
Mike Manikowski, Executive Director  
Suzanne Vary, Staff  
Tom Lauffer, CPA Raymond F. Wager CPA, P.C.  
Michael Wojcik, CFO

CALL TO ORDER:

Kevin Hill

Meeting Minutes from 1/15/2016

Michael Wojcik

GENERAL BUSINESS:

- |  |                            |
|--|----------------------------|
| 1. OCEDC – December 31, 2015 Financial Statements and PARIS Report | Tom Lauffer/Michael Wojcik |
| 2. OCEDC – Accountant’s Management Letter                          | Tom Lauffer                |
| 3. OCEDC – Accountant’s Letter of Communication                    | Tom Lauffer                |
| 4. OCEDC – Federal Form 990 Discussion                             | Michael Wojcik             |
| 5. OCEDC – NYS Char 500 Discussion                                 | Michael Wojcik             |
| 6. OCEDC – Management Internal Control Assessment                  | Michael Wojcik             |
| 7. OCEDC – Procurement Report                                      | Michael Wojcik             |

ADJOURNMENT:

Kevin Hill